



## Legislation Text

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Resolution Authorizing Contract # 2017-10557 with Century Janitorial Services Plus LLC for Janitorial Services at the Guilford Metro 911 Emergency Operations Center

Department: Engineering and Inspections  
Council District: All

Public Hearing: N/A  
Advertising Date/By: N/A

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### **PURPOSE:**

The Engineering and Inspections Department is responsible for the cleaning of multiple city-owned facilities. The Department utilizes contracted services to support the cleaning of Guilford Metro 911 Emergency Operations Center. This contract is anticipated to exceed \$100,000 and requires City Council approval under the current City service contract policy.

### **BACKGROUND:**

At the request of the Engineering and Inspections Department, the Purchasing Division conducted an on-line competitive Request for Bids (RFB) for Janitorial Services for the Emergency Operation Center through the Greensboro Electronic Procurement System (GEPS) in Event #8640. Contacts were solicited through the GEPS system and an outreach email to available certified M/WBE firms from the Greensboro M/WBE Plan's 10-county area, inviting them to respond to the RFB. A total of three firms submitted responsive responses, one which was a certified MBE firm. The M/WBE memo is attached.

The Department evaluated the submittals based on the lowest responsive responsible bid standard of award, which considers lowest pricing and meeting minimum requirements. Century Janitorial Plus LLC, a MBE firm, with offices located in Greensboro, NC, was the lowest qualified bidder and is recommended for the contract award.

### **BUDGET IMPACT:**

The initial contract period will be from October 1, 2017 through June 30, 2020 with an optional two year renewal for a total of five years. The estimated annual value for the contract is \$37,450 with a total estimated five year contract value of \$187,250. Funds for the current fiscal year are available in the current budget. Future fiscal year appropriations are subject to City Council approval in the annual budget.

### **RECOMMENDATION / ACTION REQUESTED:**

Council is requested to adopt the attached Resolution Authorizing Contract # 2017-10557 with Century Janitorial Services Plus LLC for Janitorial Services at the Guilford Metro 911 Emergency Operations Center.