



Legislation Text

File #: ID 17-0005, **Version:** 1

Resolution Authorizing Contract # 2017-10506 with Century Janitorial Services Plus LLC for Janitorial Services at the J Douglas Galyon Depot

Department: Engineering and Inspections
Council District: All

Public Hearing: N/A
Advertising Date/By: N/A

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PURPOSE:

The Engineering and Inspections Department is responsible for the cleaning of multiple city-owned facilities. The Department utilizes contracted services to support the cleaning of J Douglas Galyon Depot bus area. This contract is anticipated to exceed \$100,000 and requires City Council approval under the current City service contract policy.

BACKGROUND:

At the request of the Engineering and Inspections Department, the Centralized Contracting Division conducted an on-line competitive Request for Bids (RFB) for Janitorial Services for the Depot through the Greensboro Electronic Procurement System (GEPS) in Event #8399. Contacts were solicited through the GEPS system and the Centralized Contracting Division sent an outreach email to 22 North Carolina certified M/WBE firms from the Greensboro M/WBE Plan's 10-county area, inviting them to respond to the RFB. A total of eight firms submitted responsive responses, two which meet the City's plan as NC Historically Underutilized Business (HUB) certified M/WBE firms. The M/WBE memo is attached.

The Department evaluated the submittals based on the lowest responsive responsible bid standard of award, which considers lowest pricing and meeting minimum requirements. Century Janitorial Plus LLC, with offices located in Greensboro, NC, was the lowest qualified bidder and is recommended for the contract award.

BUDGET IMPACT:

The initial contract period will be from February 1, 2017 through December 31, 2019. The estimated annual value for the contract is \$42,720 with a total estimated contract value of \$124, 600. Funds for the current fiscal year are available in the current budget. Future fiscal year appropriations are subject to City Council approval in the annual budget.

RECOMMENDATION / ACTION REQUESTED:

Council is requested to adopt the attached Resolution Authorizing Contract # 2017-10506 with Century Janitorial Services Plus LLC for Janitorial Services in the bus area at the J Douglas Galyon Depot.