



Legislation Text

File #: ID 16-0714, **Version:** 1

Resolution Authorizing the Award of Contract 2016-10474 to Kleen It Up, Inc. for Janitorial Services at the Greensboro Transit Authority Administrative Building

Department: Transportation
Council District: All

Public Hearing: N/A
Advertising Date/By: N/A

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PURPOSE:

The Transportation Department requires janitorial cleaning services at the GTA Administrative Building that will be managed by the Engineering & Inspections Department. The proposed contract award exceeds \$100,000. In accordance with current City policy, contracts exceeding \$100,000 in value require City Council approval.

BACKGROUND:

The Transportation Department requested that the Centralized Contracting Division conduct an on-line competitive Request for Bids (RFB) for Janitorial Services at the GTA Administration Facility through the Greensboro Electronic Procurement System (GePS) in Event #8252. A total of 586 contacts were solicited through the GePS system. The M/WBE Office provided a list of 22 M/WBE firms from the Greensboro 10-county area, who were invited to participate in the solicitation opportunity through an outreach email.

RECOMMENDATION:

The Centralized Contracting Division, Transportation Department and Engineering & Inspections Department concur in this recommendation to award the contract to Kleen It Up, Inc., a corporation with offices located in Greensboro, NC. The recommendation for selection is based on the lowest responsive, responsible bidder standard of award. The M/WBE memo is attached.

BUDGET IMPACT:

The initial contract term is for three years, with two potential one-year renewals. The estimated amount is for \$58,800 annually; \$176,400 for the three-year term; and \$294,000 for the potential five-year term. Funding for this agreement is available in the current fiscal-year budget. Funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

RECOMMENDATION / ACTION REQUESTED:

City Council approval of the Resolution Authorizing the Award of Contract 2016-10474 to Kleen It Up, Inc. for Janitorial Services at the Greensboro Transit Authority Administrative Building is requested.