



Legislation Text

File #: ID 16-0334, **Version:** 1

Resolution Authorizing the Award of Contract # 2016-10363 to Senn Dunn Insurance, A Marsh and McLennan Agency, [SDM&R, Inc.](#), for Health and Welfare Professional Services

Department: Human Resources
Council District: N/A

Public Hearing: N/A
Advertising Date/By: N/A

Contact 1 and Phone: Connie Hammond, Human Resources Department Director, 336-373-4629
Contact 2 and Phone: Joan Blackburn, Total Compensation Manager, 336-373-2710

PURPOSE:

The City of Greensboro contracts on an as needed basis with a Human Resources consulting firm that is specialized in the provision of support and services related to the City's health and welfare programs. The three-year contract, with two potential one-year renewals, will exceed \$100,000, which requires City Council approval.

BACKGROUND:

On behalf of the Human Resources Department, the Centralized Contracting Division conducted an online Request for Proposals in the Greensboro Electronic Procurement System (GePS), Event # 7970, for Health and Welfare Professional Services to support the City's Wellness Programs; Income Protection Benefits; and Retirement Plans (not including the State benefit plan). The M/WBE Office assisted in a search to find certified M/WBE firms to solicit for the bid, but did not find any. Seven hundred and eighty-one vendor contacts, who were registered under the event commodity code, received automatic email notifications of the contract opportunity. A total of five businesses submitted responses to the RFP. Of those responding, none were State certified M/WBE firms.

A selection committee reviewed and evaluated the submittals based on criteria in the RFP for best value selection and recommended Sean Dunn Insurance, A Marsh and McLennan Agency, [SDM&R, Inc.](#), based on their proposal of innovative strategies, deliverables and performance guarantees and a more competitive fee structure.

BUDGET IMPACT:

The total estimated annual contract value is \$105,000. The three year estimated total is \$315,000. The maximum five-year estimated total contract value is \$525,000. Funds for this contract in the amount of approximately \$105,000 will be available in fiscal year 2016-17. Funding for subsequent years is subject to future City Council appropriations.

RECOMMENDATION / ACTION REQUESTED:

The Centralized Contracting Division concurs with the Human Resources Department's recommendation to award a three-year contract with two potential one-year extensions to Senn Dunn Insurance, A Marsh and McLennan Agency, [SDM&R, Inc.](#). Council approval of a resolution authorizing the award of Contract # 2016-0363 to Senn Dunn Insurance, A Marsh and McLennan Agency, [SDM&R, Inc.](#), for Health and Welfare Professional Services is requested.

COMMITTEE ACTION: This item was referred to Council by the General Government Committee.