



Legislation Details (With Text)

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Title: Resolution Authorizing the Award of Contract 2016-10490 to Hire Quest, LLC for Temporary Labor Services for Athletic Field Maintenance Operations Services in the Parks and Recreation Department

Sponsors:

Indexes:

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Attachments: 1. SOS.pdf, 2. Temp Labor MWBE Review Loose Leaf Collections ReBid 2016.pdf, 3. 16-0626 PandR Res.pdf

Date	Ver.	Action By	Action	Result
9/20/2016	1	City Council	adopt	Pass

Resolution Authorizing the Award of Contract 2016-10490 to Hire Quest, LLC for Temporary Labor Services for Athletic Field Maintenance Operations Services in the Parks and Recreation Department

Department: Parks and Recreation
Council District: All

Public Hearing: N/A
Advertising Date/By: N/A

Contact 1 and Phone: Wade Walcutt, Parks and Recreation Department Director, 373-2964
Contact 2 and Phone: Phil Fleischman, Parks and Recreation Community Services Administration Manager, 373-3275

PURPOSE:

The Parks and Recreation Department requests City Council approval for the resolution authorizing the award of Contract 2016-10490 to Hire Quest, LLC for Temporary Labor Services for Athletic Field Maintenance Services in the Parks and Recreation Department. In accordance with current City policy, contracts exceeding \$100,000 in value require City Council approval.

BACKGROUND:

The City's Field Operations Department and Parks & Recreation Department contract with temporary labor staffing firms to ensure that they delivers services in an efficient and effective manner. The Parks & Recreation Department service that utilizes temporary labor and requires City Council approval is for Athletic Field Maintenance.

Following the prior vendor's cancellation of multiple temporary labor contracts, the Parks and Recreation Department requested that the Centralized Contracting Division conduct an on-line competitive Request for Bids (RFB) for various Temporary Labor Services through the Greensboro Electronic Procurement System (GePS) in Event #8242. The M/WBE Office provided a list of M/WBE firms from the Greensboro 10-county to invite to participate in the solicitation opportunity through an outreach email.

In accordance with the M/WBE Program Plan, the various services needed were de-bundled to provide an opportunity for multiple vendors to bid on various contracts for these Temporary Labor Services. A total of 633 contacts were notified of

the solicitation through the GePS system and 57 firms identified by the M/WBE Office received an outreach email inviting them to participate in the online bidding opportunity. A M/WBE memo is attached.

Based on the lowest responsive, responsible bidder standard of award, the Parks and Recreation Department and Centralized Contracting Division concur in this recommendation to award this contract for temporary labor services for Athletic Field Maintenance Operations Services to Hire Quest, LLC, a business currently in application for certification as a minority owned business through the NC Department of Administration.

The contracted services and amounts are listed as follows:

<u>Service Description</u>	<u>Contract Number</u>	<u>Estimated Annual Amount</u>	<u>Estimated 3-year Amount</u>	<u>Estimated 5-Year Amount</u>
Athletic Field Maintenance Operations Services	2016-10490	\$20,300	\$60,900	\$101,500

BUDGET IMPACT:

The initial contract term is for three years, with two potential one-year renewals. The total potential five-year amount is estimated at approximately \$101,500. Funding for this agreement is available in the current fiscal-year budget in account number 101-5015-15.5414. Funding in subsequent years is contingent upon future City Council appropriations through the annual budget.

RECOMMENDATION / ACTION REQUESTED:

Staff requests City Council approval of the resolution authorizing the award of Contract 2016-10490 to Hire Quest, LLC for Temporary Labor Services for Athletic Field Maintenance Operations Services in the Parks and Recreation Department.