



DATE: May 11, 2021

TO: Darrell Hicks, Water Supply Maintenance Superintendent

FROM: Shadi Zeidan, M/WBE Specialist

DEPARTMENT: Water Resources

SUBJECT: M/WBE Memo for Lake Townsend & Mitchell Water Treatment Plant
Janitorial Services

The M/WBE Office reviewed the documentation submitted for Lake Townsend & Mitchell Water Treatment Plant Janitorial Services to determine compliance with the City's M/WBE Program Plan. M/WBE goals were not established for this contract; however, M/WBE firms were notified of the opportunity to submit a proposal.

Clean Triad LLC dba Office Pride Commercial Cleaning Services, an MBE vendor was selected to provide the services. The company will be awarded a three-year contract of \$269,400.00 (\$89,800.00 annually) and will subcontract approximately 9% of the contract to Crisp Cleaning Services. The M/WBE Office has been provided the appropriate affidavit.

Please be reminded that during the performance of the contract, if there is a changes; the Department and Prime Contractor must contact the M/WBE Office for approval, prior to making any such change.

Cc: Allison Staton, M/WBE Compliance Officer