



DATE: May 4, 2021

TO: Mathew Jeffreys, Administrative Manager

FROM: Nora Gardner, M/WBE Division

DEPARTMENT: Workforce Development

SUBJECT: M/WBE Memo for Extension of the Greensboro/High Point/Guilford County Workforce Development Consortium Contract – Change Order # 2

The M/WBE Office reviewed the change request for Contract 2019-5268 to provide two One-Stop Career Centers for residents of Guilford County Change Order # 2 to determine continued compliance with the City's M/WBE Program Plan. There were no M/WBE goals established for this project.

The original contract was awarded to Two Hawk Workforce Services LLC in the amount of \$328,561.00. Change Order # 2 in the amount of \$235,000.00 for additional services and increased funding will increase the total contract value to \$892,122.00. The M/WBE Office Supports extending the service an additional year.

Please be reminded that during the performance of the contract, if there are any changes, the Department and Vendor must contact the M/WBE Office for approval before making any such change.

NG

Cc: Allison Staton, M/WBE Compliance Officer