



DATE: April 21, 2021

TO: Matt Jeffreys, Administrative Manager

FROM: Allison Staton, M/WBE Compliance Officer

DEPARTMENT: Workforce Development

SUBJECT: M/WBE Memo for Contract 2020-5174 - Redesign of NC Works Career Center, Changer Order #2

The M/WBE Office reviewed the change order request from the Workforce Development Department for Contract #2020-5174 Redesign of NC Works Career Center to determine continued compliance with the City's M/WBE Program Plan. The department is requesting additional professional services for design, fabrication installation for career centers.

The Able Agency, Inc., a certified WBE was originally awarded a contract for \$81,500.00. Change Order #1 for \$3,300.00 for redesign services at the High Point Office increased the value to \$84,800.00. Change order #2 for \$25,700 will increase the total contract to \$125,400.00. The M/WBE Program Plan supports this change.

ID	Firm Name	County	Original Contract Amount	Change Order Amount	Current Contract Amount	Contract %
W	The Able Agency, Inc.	Wake	84,800.00	\$25,700.00	\$125,400.00	100%

Please be reminded that during the performance of the contract, if there are any changes; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any such changes.

AS