



DATE: April 13, 2021

TO: Jana Stewart, Utility Design Engineer

FROM: Nora Gardner, M/WBE Specialist

DEPARTMENT: Water Resources

SUBJECT: M/WBE Memo for On-Call Cleaning and Video Assessment

The M/WBE Office reviewed the request and documentation submitted for a one-year supplemental agreement for FY 2021 with Hydrostructure P.A. to provide On-Call Cleaning and Video Assessment Services for the Water Resources Department to determine compliance with the City of Greensboro M/WBE Program Plan. M/WBE goals were not established for this project.

Hydrostructure P.A. was requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the supplemental agreement. Hydrostructure P.A. committed to utilizing an MBE and a WBE firm on the project. The firm will subcontract 8% (\$12,000.00) of the total contract value of \$150,000.00 to the following M/WBE firms:

ID	Firm Name	County	Description of the Work	Contract Amount	Contract %
MBE	J.C. Waller & Associates, P.C.	Guilford	Labor for cleaning & assessment	\$7,500.00	5%
WBE	Manholes and Pipeline Consulting, LLC	Randolph	Labor for cleaning & assessment	\$4,500.00	3%

Please be reminded that during the performance of the contract, if there are any changes to the contract, the Department and Prime Contractor must contact the M/WBE Office before any such changes.

N.G.

Cc: Allison Staton, M/WBE Compliance Officer