



DATE: March 10, 2021

TO: Chris Spencer, Engineering Manager

FROM: Allison Staton, M/WBE Compliance Officer

DEPARTMENT: Transportation

SUBJECT: M/WBE Memo for Contract #2018-0510 for Davie Street Streetscape Project – Change Order #2

The M/WBE Office reviewed the change order request for Contract #2018-0510 Davie Street Streetscape Design Project to determine continued compliance with the City's M/WBE Program Plan. The contractor is required to maintain the M/WBE participation throughout the duration of the contract unless approved in advance by the City. No goals were established for the original contract.

The original contract amount of \$604,863.00 was approved by City Council on October 16, 2018, with a WBE 15.30% commitment. Change Order #1 in the amount of \$50,000.00 for additional design engineering services increased the WBE utilization to 17.63%. The contract value increased from \$604,863.00 to \$654,863.00. Change Order #2 in the amount of \$48,688.00 for engineering services to adjust the curb lines and design islands to switch bike lanes will increase the total contract value to \$703,351.00. The contract's overall WBE utilization will also increase to 17.84%. Kimley-Horn and Associates, Inc. continues to comply with the M/WBE requirements for the contract.

The firm has will utilize the following firm to meet the increased WBE goals.

ID	Firm Name	County	Description of Work	Original Contract Amount	Contract Change Order Amount	Total Contract Amount	Utilization %
WBE	Revington Reaves Landscape Architecture	Guilford	Landscape Architect	\$94,000.00	\$10,000.00	\$104,000.00	14.79%
WBE	Wetherill Engineering Inc.	Wake	Subsurface Utility Services	\$21,464.94	\$0.00	\$21,464.94	3.05%

Please be reminded that any changes during the performance of the contract must be submitted in writing to the M/WBE Office by both the department and vendor; prior approval is required to making any such changes.

Cc: Jason Geary, Engineering & Inspections