



DATE: March 2, 2021

TO: Clifton Greeson, Barber Park Manager

FROM: Shadi Zeidan, M/WBE Specialist

DEPARTMENT: Parks and Recreation

SUBJECT: M/WBE Memo for Mowing Contract for Barber Park – Event #10064

The M/WBE Office reviewed the documentation submitted for Mowing Contract for Barber Park to determine compliance with the City's M/WBE Program Plan. M/WBE goals were not established for this project; however, M/WBE firms were notified of the opportunity to submit a bid.

T&J Lawn Specialists Inc., an MBE was the selected vendor with a proposal of \$41,800.00 per year for a three-year contract and will perform 100% of the contract services with its own forces.

ID	Firm Name	County	Scope of Work	Annual Contract Amount	Contract Amount	% Utilization
MBE	T&J Lawn Specialists Inc.	Guilford	Mowing	\$41,800.00	\$125,400.00	100%

Please be reminded that during the performance of the contract, if there is a changes; the Department and Prime Contractor must contact the M/WBE Office for approval, prior to making any such change.

Cc: Allison Staton, M/WBE Compliance Officer
Carol Pyrtle, Procurement Services Division