



DATE: August 28, 2020

TO: Monica Jarrett, Utility Design Engineer

FROM: Shadi Zeidan, MWBE Specialist

DEPARTMENT: Water Resources

SUBJECT: M/WBE Memo for 2020 Townsend Water Treatment Plant Improvements CA and RPR project

The M/WBE Office reviewed the proposal from Arcadis G&M of North Carolina, Inc. to determine compliance with the M/WBE Program Plan for the Townsend Water Treatment Plant Improvements CA and RPR project supplemental agreement.

M/WBE goals were not established; the company was required to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the agreement.

The total contract amount is \$431,825.00. The MBE utilization is 45.34% (\$195,825.00) Arcadis G&M of North Carolina, Inc. will utilize the following MBE firm:

ID	Firm Name	County	Description of Work	Contract Value	Utilization Percentage
MBE	CriTek Engineering Group, P.C.	Guilford	Resident Project Representative	\$195,825.00	45.34%

Please be reminded that during the performance of the contract, if there are any changes to the contract; the M/WBE Office must be contacted prior to making any changes.

Thank you

cc: Gwen Carter, M/WBE Compliance Officer
Jay Guffey, Engineering Supervisor