



**DATE:** January 10, 2021

**TO:** Jay Guffey, Engineering Supervisor

**FROM:** Nora Gardner, M/WBE Specialist

**DEPARTMENT:** Water Resources

**SUBJECT:** M/WBE Memo for On-Call Emerging Contaminates –  
PFAS Fate and Transport Evaluation Tool Development

The M/WBE Office reviewed the request from the Water Resources Department for the supplemental agreement with HDR Engineering Inc. of the Carolinas to provide a PFAS Fate and Transport Evaluation Tool to determine compliance with the M/WBE Program Plan. M/WBE goals were not established for the contract.

HDR Engineering Inc. of the Carolinas was requested to solicit and make an effort to use certified M/WBE firms capable of providing the services needed to fulfill the supplemental agreement. The vendor committed to utilizing a WBE firm for the project.

The firm committed to subcontract 10% (\$15,500.00) of the total contract value of \$155,000.00 to the following WBE firm:

<b>Certification</b>	<b>Firm Name</b>	<b>County</b>	<b>Description of Work</b>	<b>Contract Value</b>	<b>Utilization Percentage</b>
WBE	Kennerly Engineering & Design, Inc.	Forsyth	Attend virtual progress meetings, prepare meeting notes, review and comment on the draft and final technical memorandums, compile data as needed, and perform site visits as needed	\$15,500.00	10%

Please be reminded that during the performance of the contract, if there are any changes, the Department and Prime Contractor must contact the M/WBE Office for approval before making any such changes.

NG

Cc: Allison Staton, M/WBE Coordinator