



**DATE:** November 23, 2020

**TO:** Brian Boyd, Construction Projects Coordinator

**FROM:** Shadi Zeidan, MWBE Specialist

**DEPARTMENT:** Water Resources

**SUBJECT:** M/WBE Memo for Four Farms Rd. & Misc. Water Booster Station Improvements Project

The M/WBE Office reviewed the proposal from Arcadis G&M of North Carolina, Inc. to determine compliance with the M/WBE Program Plan for Four Farms Rd. & Misc. Water Booster Station Improvements Project supplemental agreement.

M/WBE goals were not established; the company was required to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the agreement.

The total contract amount is \$574,400.00. The M/WBE utilization is 19.19% (\$110,210.00) Arcadis G&M of North Carolina, Inc. will utilize the following M/WBE firms:

ID	Firm Name	County	Description of Work	Contract Value	Utilization %
MBE	CriTek Engineering Group, P.C.	Guilford	Grading, Erosion Control, and Meters Design	\$60,825.00	10.59%
MBE	SAMR, PLLC	Guilford	Heating, Ventilating, and Plumbing Design	\$13,500.00	2.35%
MBE	Stewart Engineering, Inc.	Wake	Surveying and Geotechnical	\$16,175.00	2.82%
MBE	CITI, LLC	Wake	Instrumentation and Controls Design Support	\$13,260.00	2.31%
WBE	TFF Architects & Planners, LLP	Guilford	Building Architectural Services	\$6,450.00	1.12%

Please be reminded that before and/or during the performance of the contract, if there are any changes to the contract; the M/WBE Office must be contacted prior to making any changes.

cc: Allison Staton, M/WBE Coordinator  
Jay Guffey, Engineering Supervisor