



DATE: October 19, 2020

TO: Jay Guffey, Engineering Supervisor

FROM: Shadi Zeidan, M/WBE Specialist

DEPARTMENT: Water Resources

SUBJECT: M/WBE Memo for Change Order#1, Contract 2017-086 Sandy Ridge Road Sewer Outfall

The M/WBE Office reviewed the submitted documentation for changes to contract 2017-086 Sandy Ridge Road Sewer Outfall project to determine continued compliance with the City's M/WBE Program Plan. The contractor is required to maintain the original M/WBE participation throughout the duration of the contract unless approved in advance by the City.

The M/WBE current commitment is MBE 4.40% and WBE 4.60%. The original contract amount is \$677,442.30. Change Order #1 in the amount of \$36,605.63 will increase the total contract value to \$714,047.93. Due to changes in the overall project, the MBE utilization was increased to 4.72% and WBE utilization was decreased to 3.84%.

Ace/Avant Concrete Construction Co., Inc. proposed to commit \$ 9,410.31 (25.70%) of the change order #1 amount of \$36,605.63 to the following M/WBE firms:

ID	Firm Name	County	Original Contract Amount	Change Order Amount	Current Contract Amount	Contract %
MBE	Sharpe's Landscaping	Guilford	\$28,300.00	\$5,400.00	\$33,700.00	4.72%
WBE	Crawler Pipeline	Wake	\$21,821.69	\$4,010.31	\$25,832.00	3.62%
WBE	Tom Cat Trucking	Guilford	\$9,381.29	(\$7,771.81)	\$1,609.48	0.22%

Please be reminded that during the performance of the contract, if there are any changes; the Department and Prime Contractor must contact the M/WBE Office for approval prior to making any such changes.

Cc: Gwen Carter, M/WBE Compliance Officer
Allison Staton, M/WBE Coordinator
Jason Geary, Engineering and Inspections Department