



DATE: September 8, 2020

TO: Monica Jarrett, Utility Design Engineer

FROM: Gwen Carter, MWBE Compliance Officer

DEPARTMENT: Water Resources

SUBJECT: M/WBE Memo for Fall Protection System Replacement Services
Change Order #1

The M/WBE Office reviewed the change order for the Fall Protection System Replacement Services project to determine continued compliance with the City's M/WBE Program Plan. The M/WBE commitment was MBE 9.81%. The MBE commitment will remain at 9.81%. LBJ Inc. continues to be in compliance with the City's M/WBE Plan.

LBJ Inc. will meet the commitment with the following MBE firm:

ID	Firm Name	County	Description of Work	Original Contract Amount	Current Contract Amount	Current Percentage
MBE	BBFoster Consulting	Guilford	Construction Inspection and	\$26,745.00	\$32,907.00	9.81%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through changes orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

GC