



**DATE:** August 21, 2020

**TO:** Dale Wyrick - Director of Field Operations

**CC:** Chris Marriot - Deputy Director of Field Operations

**FROM:** Mr. Richard P. Lovett, Environmental Compliance and Support Manager

**DEPARTMENT:** Field Operations

**SUBJECT:** Environmentally Related Global Access Agreement Signing Authority

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This memo is to request that the City Council consider granting the “signing authority” for environmentally related Global Access Agreements and the issuance of monitoring well/ soil boring permits to the Director of Field Operations (or his designee). Typically, these types of access agreements are associated with environmental investigations, including but not limited to the installation of groundwater monitoring wells and soil borings, that known or suspected contamination may have migrated from a known or suspected contaminated site and now has the potential to impact surrounding properties including City properties and City Right-of-Ways.

Currently, any responsible party looking to conduct investigations off site must obtain a Global Access Agreement if said investigation requires sampling on City property or in City Controlled Right-of-Ways. This access agreement currently required the approval of Council before the responsible party can apply for a monitoring well permit. By allowing the Director of Field Operations (or his designee) to review and approve these agreements the responsible party gains much needed time necessary to respond and investigate the potential impacts related to their properties impacts to the environment.

I thereby recommend that City Council consider the position outlined above and authorize the Director of Field Operations (or his designee) as an approved signer for Environmentally Related Global Access Agreement and the issuance of monitoring well/ soil boring permits.