



DATE: May 26, 2020

TO: Jay Guffey, Engineering Supervisor

FROM: Allison Staton, Senior MWBE Specialist

DEPARTMENT: Water Resources

SUBJECT: M/WBE Memo for Brush Creek Outfall Replacement Design
And Bidding Phases

The M/WBE Office reviewed the request from the Water Resources Department for the supplemental agreement with Arcadis G&M of North Carolina, Inc. to provide Engineering Services for the Design and Bidding Phases of the Brush Creek Outfall Replacement improvements project to determine compliance of the M/WBE Program Plan. M/WBE goals were not established for the contract.

Arcadis G&M of North Carolina, Inc. was requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the supplemental agreement. The vendor committed to utilizing an MBE firm for the project.

The total contract value is \$488,000.00 and the M/WBE utilization is 14.18% (\$69,195.00). Arcadis G&M of North Carolina, Inc., will utilize the following MBE firm.

ID	Firm Name	County	Description of Work	Contract Value	Utilization Percentage
MBE	Stewart Engineering Inc.	Wake	Surveying, Geotechnical Services, and Easement	\$69,195.00	14.18%

Please be reminded that during the performance of the contract, if there are any changes; the Department and Prime Contractor must contact the M/WBE Office for approval, before making any changes.

AS

Cc: Gwen Carter, M/WBE Coordinator