



FINANCIAL & ADMINISTRATIVE SERVICES

DATE: May 22, 2020

TO: Kimberly Sowell, Assistant City Manager

FROM: Arthur Buckaloo, Contracts Analyst

DEPARTMENT: Financial & Administrative Services
Procurement Services Division

SUBJECT: Requesting approval to award contract number 2020 -10803 for Security Services for the Transportation Department.

Solicitation:

Procurement Services Division, solicited on the behalf of the Transportation Department, a three-year contract for Security Services at the Depot, City owned Parking Decks, and GTA Garage under the GePS event number 9807. The event received three bid responses.

Recommendation:

The Procurement Services Division concurs with the Transportation Department to award this contract to the best value and qualified bidder, North State Security Group, LLC, at the estimated annual cost of \$619,911.00.

Outreach:

- Solicitation notifications were sent to three hundred eighty-two potential bidders on GePS.
- A direct solicitation notification was sent to sixteen M/WBE's.
- North State Security Group is not a registered M/WBE with the State of North Carolina.

Financial information:

- Contract number 2020 - 10803
- Encumbering Accounts# 101-4564-01.5416, 543-4530-01.5416, 564-4530-01.5416
- Contract Term: July 1, 2020 –June 30, 2023
- FY20
- Estimated one year contract value \$619,911.00
- Estimated three year contract value \$1,859,733.00

EAB
Attachment