



**DATE:** May 4, 2020

**TO:** Monica Jarrett, Utility Design Engineer

**FROM:** Shadi Zeidan, M/WBE Specialist

**DEPARTMENT:** Water Resources

**SUBJECT:** M/WBE Memo for Change Order#3 Contract #2017-0610 TZO Incinerator Ash Press Replacement Project

The M/WBE Office reviewed the changes to contract #2017-0610 TZO Incinerator Ash Press Replacement Project to determine continued compliance with the City's M/WBE Program Plan. The contractor is required to maintain the original M/WBE participation throughout the duration of the contract unless approved in advance by the City. The original M/WBE commitment was MBE 22.7%. Due to changes in the scope of work, the MBE utilization was decreased to 22.61% and the WBE utilization was increased to 0.24%. Arcadis G&M of North Carolina, Inc. continues to be in compliance with the M/WBE participation requirements of the contract.

Arcadis G&M of North Carolina, Inc. proposed to commit \$144,000.00 of the \$630,200.00 to M/WBE firms as follows:

ID	Firm Name	County	Original Contract Amount	Current Contract Amount	%
MBE	Critek Engineering Group, P. C.	Guilford	\$92,300.00	\$142,500.00	22.61%
WBE	Shermin, Ata Architect, PLLC	Guilford	\$0.00	\$1,500.00	0.24%

Please be reminded that during the performance of the contract, if there are any changes to the contract; the M/WBE Office must be contacted prior to making any changes.

Shadi Zeidan  
M/WBE Specialist

Cc: Gwen Carter, M/WBE Coordinator  
Jay Guffey, Engineering Supervisor