



DATE: April 21, 2020

TO: Johnnie Hill, Construction Projects Coordinator

FROM: Shadi Zeidan, MWBE Specialist

DEPARTMENT: Water Resources

SUBJECT: M/WBE Memo for Stormwater Culvert Inspection Project

The M/WBE Office reviewed the proposal from WithersRavenel, Inc. to determine compliance with the M/WBE Program Plan for the Stormwater Culvert Inspection Project supplemental agreement.

M/WBE goals were not established; the company was required to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the agreement.

The total contract amount is \$579,752.51. The M/WBE utilization is WBE 5.66% (\$32,802.80) and MBE 16.82% (\$97,540.43). WithersRavenel, Inc. will utilize the following M/WBE firms.

ID	Firm Name	County	Description of Work	Contract Value	Utilization Percentage
WBE	CH Engineering, PLLC	Wake	Stormwater Culvert Inspection	\$32,802.80	5.66%
MBE	Simpson Engineers & Associates	Wake	Stormwater Culvert Inspection	\$97,540.43	16.82%

Please be reminded that during the performance of the contract, if there are any changes to the contract; the M/WBE Office must be contacted prior to making any changes.

Thank you

cc: Gwen Carter, M/WBE Coordinator
Jay Guffey, Engineering Supervisor