



**DATE:** April 29, 2020

**TO:** Monica Jarrett, Utility Design Engineer

**FROM:** Shadi Zeidan, M/WBE Specialist

**DEPARTMENT:** Water Resources

**SUBJECT:** M/WBE Memo for Change Order#2 Contract #2017-0140 TZO Ash Clarifier Improvements Design & Construction Administration

The M/WBE Office reviewed the changes to #2017-0140 TZO Ash Clarifier Improvements Design & Construction Administration project to determine continued compliance with the City's M/WBE Program Plan. The contractor is required to maintain the original M/WBE participation throughout the duration of the contract unless approved in advance by the City. The original M/WBE commitment was MBE 18.6%. Due to changes in the scope of work, the MBE utilization was increased to 24.45%. CDM Smith Inc. continues to be in compliance with the M/WBE participation requirements of the contract.

CDM Smith Inc. proposed to commit \$91,334.00 of the \$373,570.00 to M/WBE firms as follows:

ID	Firm Name	County	Original Contract Amount	Current Contract Amount	%
MBE	John Davenport Engineering, Inc.	Forsyth	\$59,634.00	\$91,334.00	24.45%

Please be reminded that during the performance of the contract, if there are any changes; the Department and Prime Contractor must contact the M/WBE Office for approval, prior to making any such changes.

Shadi Zeidan  
M/WBE Specialist

Cc: Gwen Carter, M/WBE Coordinator  
Jay Guffey, Engineering Supervisor