



**DATE:** March 20, 2020

**TO:** Mike Mabe, Street Maintenance Operations Manager

**FROM:** Shadi Zeidan, M/WBE Specialist

**DEPARTMENT:** Field Operations

**SUBJECT:** M/WBE Memo for Change Order#1 Contract #2018-052A Freeman Mill Road Bridge Maintenance and Repair

The M/WBE Office reviewed the changes to Contract #2018-052A Freeman Mill Road Bridge Maintenance and Repair project to determine continued compliance with the City's M/WBE Program Plan. The contractor is required to maintain the original M/WBE participation throughout the duration of the contract unless approved in advance by the City. The M/WBE commitment was combined M/WBE 3%. Due to changes in the scope of work, the M/WBE utilization was decreased to 2.96%. Landford Brothers Company, Inc. continues to be in compliance with the M/WBE participation requirements of the contract.

Landford Brothers Company, Inc. proposed to commit \$58,868.50 of the \$1,987,738.60 to M/WBE firms as follows:

| ID  | Firm Name                        | County   | Original Contract Amount | Current Contract Amount | %     |
|-----|----------------------------------|----------|--------------------------|-------------------------|-------|
| WBE | Traffic Control Safety Services  | Guilford | \$42,500.00              | \$57,777.50             | 2.91% |
| WBE | Carolina Disposal Services, Inc. | Guilford | \$2,000.00               | \$1,091.00              | 0.05% |

Please be reminded that during the performance of the contract, if there are any changes to the contract; the M/WBE Office must be contacted prior to making any changes.

Cc: Gwen Carter, M/WBE Coordinator  
John Fersner, Engineering and Inspections Department