



**DATE:** March 25, 2020  
**TO:** Dwayne Church, Deputy Fire Chief  
**FROM:** Nora Gardner, M/WBE Division  
**DEPARTMENT:** Fire  
**SUBJECT:** M/WBE Memo for Fire Protection Assistance with Pinecroft-Sedgefield Fire Department

The M/WBE Office reviewed the request submitted by the Fire Department for supplemental area fire protection assistance from the Pinecroft-Sedgefield Fire Department to determine compliance with the City of Greensboro's M/WBE Program Plan. There are no M/WBE firms available to provide this service. The M/WBE Office supports the department moving forward with contracting for these services.

Please be reminded that during the performance of the contract, if there is a change; the Department and Prime Contractor must contact the M/WBE Office for approval, prior to making any such change

Thank you

Cc: Gwen Carter, M/WBE Coordinator