

Internal M/WBE Waiver Request Form

Date: 1/23/20

Department: Police

Contact Name & Phone: Stephanie Moore

Contract Name and Number (if applicable): Kellin Foundation- Child Response Initiative

A waiver of the M/WBE participation requirement may be requested by the **Originating Department** at least 5 business days **prior** to advertisement or solicitation. In detail below, please explain your reason for requesting a waiver (attach RFP & supporting documentation as necessary).

Final approval of the request will be made by the City Manager's Office.

The Police Department has received a grant from the Governor's Crime Commission to support the Child Response Initiative. The services are provided by the Kellin Foundation, lead by Kelly Graves. The grant is built around their services to assist under-served crime victims, esp. children/adolescent victims of crime, or children who have been exposed to violence in the home or community. The Kellin Foundation's Child Response Initiative delivers specialized, trauma informed services to include: psycho-education about trauma, safety assessment and planning, support and advocacy, and patient navigation to resources.

This section is for M/WBE Office use only

Contact Name & Phone Number: Aisha Miller (336) 373-7956

☒ The M/WBE Office supports the waiver request. Please submit any comments below.

1. The extraordinary and necessary requirements of the contract render application of the Program Elements infeasible or impractical. **Please explain in detail. (Attach supporting documentation as necessary)**

2. The nature of the goods or services being procured are excluded from the scope of this Program Plan.

Please check one of the exclusions below: (Attach supporting documentation as necessary)

- ☐ Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program;
- ☐ Sole Source: the required supplies or services are available from one responsible source
- ☐ Contracts for electricity or water and sewage services from a municipal utility district or governmental agency;
- ☐ Emergency contracts for goods or supplies;
- ☐ Contracts for the City's lease or purchase of real property where City is lessee or purchaser; and

3. Sufficient qualified M/WBEs providing the goods or services required by the contract are unavailable in the Relevant Market area of the project despite every reasonable attempt to locate them. **Please explain in detail the reason for the request: (Attach RFP & supporting documentation as necessary)**

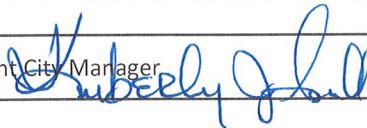
☐ The M/WBE Office does not support the waiver request. Please explain in detail the reason for not supporting the request: (Attach supporting documentation as necessary)

Aisha Miller

Digitally signed by Aisha Miller
Date: 2020.01.23 17:30:32
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This section is for CMO Office use only

Contact Name: Kimberly J. Sowell, Assistant City Manager



Date: 1/24/2020

☒ The CMO Office approves the waiver request

☐ The CMO Office does not approve the waiver request.