



DATE: February 19, 2020

TO: Johnnie Hill, Coordinator Construction Projects

FROM: Shadi Zeidan, MWBE Specialist

DEPARTMENT: Water Resources

SUBJECT: M/WBE Memo for On-Call Greensboro Arboretum Stream Restoration

The M/WBE Office reviewed the request from the Water Resources Department for the supplemental agreement with Kimley-Horn and Associates, Inc. to provide On-Call for Greensboro Arboretum Stream Restoration and to determine compliance of the M/WBE Program Plan. M/WBE goals were not established for the contract.

Kimley-Horn and Associates, Inc. was requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the supplemental agreement. The vendor committed to utilizing M/WBE firms for the project.

The firm committed to subcontract WBE 27.98% (\$95,122.00) and MBE 8.18% (27,800.00) of the total contract value of \$339,984.00 to the following M/WBE firms.

| ID | Firm Name | County | Description of Work | Annual Contract Value | Utilization Percentage |
|-----|--------------------------------|----------|--|-----------------------|------------------------|
| WBE | CH Engineering, PLLC | Wake | Surveying and SUE Services | \$81,416.00 | 23.95% |
| WBE | Falcon Engineering, Inc. | Wake | Geotechnical Services | \$3,500.00 | 1.03% |
| WBE | Three Oaks Engineering | Durham | 404/401 Permitting | \$10,206.00 | 3.00% |
| MBE | CriTek Engineering Group, P.C. | Guilford | Erosion Control Permitting and Construction Administration | \$27,800.00 | 8.18% |

Please be reminded that during the performance of the contract, if there are any changes to the contract; the M/WBE Office must be contacted prior to making any changes.

Thank you

cc: Gwen Carter, M/WBE Coordinator
Jay Guffey, Engineering Supervisor