



DATE: February 5, 2020

TO: Shawna Tillery, Planning and Project Development Division Manager

FROM: Allison Staton, Senior M/WBE Specialist

DEPARTMENT: Parks and Recreation

SUBJECT: M/WBE Memo for Contract 2019-030 - Barber Park Maintenance Building - Change Order 1

The M/WBE Office reviewed the change order request for Contract 2019-030 – Barber Park Maintenance Building to determine continued compliance with the M/WBE Program Plan.

W.C. Construction Company was awarded a contract in the amount of \$2,270,000.00 with the utilization of MBE 8.00% and WBE 7.00%. The Contractor is required to maintain the original M/WBE participation throughout the duration of the contract unless approved in advance by the City.

Five alternates were included in the Company's original proposal but none of them were accepted at the time of the award. Change Order 1 includes accepting Alternates 1- Resinous Floor and Base System, Alternate 2 - Asphalt Organic - Mat Shingle Roofing and Alternate 3 - Geogrid services and gravel in the parking lot. Alternates 1 and 2 are deductibles and will be applied towards the contingency. Alternate 3 will increase the total contract value by \$103,000. The MBE utilization for this project will decrease to 7% and the M/WBE Office supports the change. The WBE utilization 7% will remain the same. W.C. Construction Company remains in compliance with the contract.

Certification	Firm Name	County	Description of Work	Annual Contract Value	Utilization Percentage
MBE	SSMC, Inc	Guilford	Electrical	\$130,000	5.48%
MBE	John Marks Landscaping and Property Maintenance	Guilford	Landscaping	\$41,350	1.74%
WBE	D&T Utilities, Inc.	Randolph	Water and Sewer Installation	\$73,900	3.11%
WBE	S&L Painting & Decorating, Inc.	Forsyth	Painting	\$13,220	.56%
WBE	Johnson Concrete Products	Davidson	Concrete Masonry and accessories	\$67,475	2.84%



Please be reminded that any changes during the performance of the contract must be submitted in writing to the M/WBE Office by both the department and vendor prior to making any such changes.

Cc: Gwen Carter, M/WBE Coordinator
Jim Teele, Construction Project Coordinator