




DATE: January 30, 2020
TO: Virginia Spillman, Engineering Manager
FROM:  Aisha Miller, MWBE Specialist
DEPARTMENT: Water Resources
SUBJECT: M/WBE Memo for Floodplain Grant Support

The M/WBE Office reviewed the documentation submitted for the floodplain grant support to determine compliance with the City of Greensboro M/WBE Program Plan Policy. M/WBE goals were not established for this service contract, M/WBE firms were notified of the opportunity to submit a proposal.

Stantec Consulting Services, Inc. a non-M/WBE was the selected qualification-based prime for this project at a contract value of \$164,500.00. The prime (Stantec) will provide FEMA flood mitigation planning and strategy finalization as well as flood risk research and data. Taylor Engineering & Consulting, PLLC a WBE was selected as the subcontractor to assist with grant implementation. JC Waller & Associates, PC a MBE was selected as the subcontractor to conduct property surveying.

Certification	Firm Name	County	Description of Work	Contract Value	Utilization Percentage
WBE	Taylor Engineering & Consulting, PLLC	Guilford	Grant application and implementation assistance	\$25,000.00	15.19%
MBE	JC Waller & Associates, PC	Guilford	Property survey	\$15,000.00	9.12%

Please be reminded that during the performance of the contract, if there is a change to the scope of the work either through change orders or additions; the M/WBE Office must be contacted prior to making any changes.

Thank you

cc: Gwen Carter, M/WBE Coordinator
Jay Guffey, Engineering Supervisor