



**DATE:** January 22, 2020

**TO:** Danny Briggs, Utility Design Engineer

**FROM:** Allison Staton, Senior MWBE Specialist

**DEPARTMENT:** Water Resources

**SUBJECT:** M/WBE Memo for Lake Townsend Water Treatment Plant Improvements 2020 Phase II Supplemental Agreement

The M/WBE Office reviewed the request and documentation submitted for the design consultant services for the Lake Townsend Water Treatment Plant Improvements 2020 Phase II, which includes Major Electrical Improvements, High Service Pumping Improvement, Sedimentation Basins Improvements and Chemical Trench Improvements services to determine compliance with the City of Greensboro M/WBE Program Plan.

Arcadis G&M of North Carolina Inc., an non-M/WBE firm was selected by the Water Resources Department to provide the above services. The vendor was requested to solicit and make an effort to use certified M/WBE firms capable of providing services needed to fulfill the supplemental agreement. The vendor committed to utilizing M/WBE firms for the project.

The Contractor commits to subcontract MBE 8.09% (\$192,930) and WBE 5.66% (\$135,000) of the total contract value of \$2,385,000 to the following M/WBE firms.

<b>Certification</b>	<b>Firm Name</b>	<b>County</b>	<b>Description of Work</b>	<b>Annual Contract Value</b>	<b>Utilization Percentage</b>
MBE	SAMR, PLLC	Guilford	Engineering Evaluation and Mechanical Design	\$140,000	5.87%
MBE	CITI, LLC	Guilford	Engineering Automation/Controls	\$30,000	1.26%
MBE	Stewart Engineering, Inc dba Stewart	Wake	Stewart Ata, Architect, PLLC	\$22,930	0.96%
WBE	Shermin Ata Architect, PLLC	Guilford	Architectural Design and Building Code Evaluation	\$35,000	1.47%
WBE	Taylor Engineering & Consulting, PLLC	Guilford	Process Design	\$100,000	4.19%



Please be reminded that during the performance of the contract, if there are any changes to the contract; the M/WBE Office must be contacted prior to making any changes.

Thank you

cc: Gwen Carter, M/WBE Coordinator  
Jay Guffey, Engineering Supervisor