




DATE: January 23, 2020
TO: Jana Stewart, Engineering Supervisor
FROM:  Aisha Miller, MWBE Specialist
DEPARTMENT: Water Resources
SUBJECT: M/WBE Memo for Horsepen and Ryan Creek Stream Stabilizations

The M/WBE Office reviewed the documentation submitted for the Horsepen and Ryan Creek Stream Stabilization request to determine compliance with the City of Greensboro M/WBE Program Plan Policy. M/WBE goals were not established for this service contract and on-call M/WBE firms were notified of the opportunity to submit a proposal.

Davis-Martin-Powell & Associates, Inc. a non-M/WBE was the selected qualification-based prime firm under Master Agreement (Con 19-01385) to provide the professional services needed to fulfill the supplemental task agreement for this project at a contract value not to exceed the lump sum of \$102,500.00. The prime (DMP) perform field surveying and mapping for both sites. CriTek Engineering Group, PC a MBE firm was selected as a subcontractor to support the design permitting for the erosion control portion of the project.

Certification	Firm Name	County	Description of Work	Lump Sum Contract Value	Utilization Percentage
MBE	CriTek Engineering Group, PC	Guilford	Erosion control design permitting	\$12,500	12.20%

Please be reminded that during the performance of the contract, if there is a change to the scope of the work either through change orders or additions; the M/WBE Office must be contacted prior to making any changes.

Thank you

cc: Gwen Carter, M/WBE Coordinator
Jay Guffey, Engineering Manager