



**DATE:** November 19, 2019

**TO:** Stephanie Moore, Police Budget Manager

**FROM:** Shadi Zeidan, MWBE Specialist

**DEPARTMENT:** Police Department

**SUBJECT:** M/WBE Memo for Contract #2017-55B Soabar Street Police Renovations – Change Order #1

The M/WBE Office reviewed the change request for Contract #2017-55B Soabar Street Police Renovations to determine continued compliance with the City's M/WBE Program Plan. A Vogt Construction is required to maintain the original M/WBE participation throughout the duration of the contract unless approved in advance by the City. The M/WBE commitment was WBE 0.40% and MBE 0.00%. Due to changes in scope of work the utilization was increased to WBE 0.56% and MBE utilization was increased to 14.08%.

A Vogt Construction, an MBE firm was awarded a contract in the amount of \$940,447.00 and the approved change in the amount of \$44,610.25 for a total contract value to \$985,057.25.

The firm continues to be compliance with the M/WBE subcontracting requirements of the contract as follows:

Certification	Firm Name	County	Original Contract Amount	Current Contract Amount	Current %
WBE	Image Innovation Group, Inc.	Guilford	\$3,793.90	\$5,517.80	0.56%
MBE	Electric One, Inc.	Guilford	\$0.00	\$138,732.65	\$14.08%

Please be reminded that during the performance of the contract, if there are any changes to the contract; the M/WBE Office must be contacted prior to making any changes.

Thank you

Cc: Gwen Carter, M/WBE Coordinator  
James Teele, Engineering & Inspections Department