



DATE: November 18, 2019

TO: Stephanie Moore, Police Budget Manager

FROM: Shadi Zeidan, M/WBE Specialist

DEPARTMENT: Police Department

SUBJECT: M/WBE Memo for Contract #2017-55B Soabar Street Police Renovations - Change Order # 1

The M/WBE Office reviewed the changes to Contract #2017-55B Soabar Street Police Renovations Project to determine continued compliance with the City's M/WBE Program Plan. The contractor is required to maintain the original M/WBE participation throughout the duration of the contract unless approved in advance by the City. The M/WBE commitment was WBE 0.4% and MBE 0%. Due to changes in the scope of work the WBE utilization was increased to 0.56% and MBE utilization was increased to 14.0%. A Vogt Construction continues to be in compliance with the M/WBE participation requirements of the contract.

ID	Firm Name	County	Original Contract Amount	Current Contract Amount	Current %
WBE	Image Innovation Group, Inc	Guilford	\$3,793.90	\$5,517.80	0.56%
MBE	Electric One, Inc.	Guilford	\$0.00	\$138,732.65	14 %

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Shadi Zeidan
M/WBE Specialist

Cc Gwen Carter, M/WBE Coordinator
James Teele, Engineering & Inspections Department