



**DATE:** November 25, 2019

**TO:** Jay Guffey, Engineering Supervisor

**FROM:** Shadi Zeidan, M/WBE Specialist

**DEPARTMENT:** Water Resources

**SUBJECT:** M/WBE Memo for Change Order#1 Contract #2017-0600 Perimeter Security Fence at Mitchell WTP

The M/WBE Office reviewed the changes to Contract #2017-0600 Perimeter Security Fence at Mitchell WTP project to determine continued compliance with the City's M/WBE Program Plan. There were no contract specific Goals established for the project.

Davis • Martin • Powell (DMP) proposed to commit \$72,700.00 of the contract value of \$197,600.00 to MBE firm as follows:

ID	Firm Name	County	Original Contract Amount	Proposed Increase	Current Contract Amount
MBE	J.C. Waller & Associates, PC	Guilford	\$44,900.00	\$27,800.00	\$72,700.00

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Shadi Zeidan  
M/WBE Specialist

Cc: Gwen Carter, M/WBE Coordinator