

DATE: October 9, 2019

TO: Ted Kallam, Engineering Division Manager

FROM: Gwen Carter, M/WBE Office

DEPARTMENT: Engineering Department

SUBJECT: M/WBE Memo for Contract #2017-019 Greene Street Streetscape design

The M/WBE Office reviewed the extension of contract #2017-019 Greene Street Streetscape design project to determine compliance with the City of Greensboro's M/WBE Program Plan. M/WBE goals were not established for the contract. Fleming Engineering Inc. was required to solicit and make an effort to use certified M/WBE firms capable of providing the services needed to fulfill the contract. A sub-proposal was submitted by an MBE firm, however it was not used because it was not competitive.

Fleming Engineering Inc. proposed to commit \$4,013.67 or 0.94% of the total contract value of \$426,986.50 to the following M/WBE firm.

ID	Firm Name	County	Description of work	Dollar Value	%
WBE	Hawkins Landscape Architecture	Guilford	Landscape Design	\$4,013.67	0.94%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the M/WBE Office must be contacted prior to making any such changes or additions.

GC