



DATE: July 19, 2019

TO: Monica Jarrett, Water Resources

FROM: Gwen Carter, M/WBE Office

DEPARTMENT: Water Resources

SUBJECT: M/WBE Memo - Contract #2017-0610 TZO Incinerator Ash Press
Construction Administration Change Order #2

The M/WBE Office reviewed the change order request for the TZO Ash Press Construction Administration contract to determine continued compliance with the M/WBE Program Plan. The M/WBE utilization commitment for the project is 22%. A Prime contractor is required to maintain the M/WBE commitment throughout the duration of the contract unless approved in advance by the City. Arcadis G&M of North Carolina, Inc. continues to be in compliance with the M/WBE participation requirements of the contract.

The current M/WBE utilization is as follows:

ID	Firm	County	Description	Original Dollar Value	Current Dollar	Total Contract Percentage
MBE	CriTek Engineering	Guilford	Construction Administration	\$92,300.00	\$135,000.00	22.2%
WBE	Shermin Ata,	Guilford	Architectural Services	\$0.00	\$1,500.00	.25%

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contract the M/WBE Office prior to making any such changes or substitutions.

Please give me a call if you have any questions.

GC