



DATE: June 10, 2019

TO: Jerome Williams, Project Manager

FROM: Kirim McGee, M/WBE Specialist

DEPARTMENT: Fire Department

SUBJECT: M/WBE Memo for Pre-fabricated Training Facilities at Fire Station No. 1

The M/WBE Office reviewed the documentation submitted by R.P.M. Partners General Contractor., to determine compliance with the City's M/WBE Plan. The contract amount is \$799,577.00. There were no M/WBE goals established for the project. M/WBE firms were notified of the opportunity to submit proposals.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call if you have any questions.

Kirim McGee

cc: Gwen Carter