



**DATE:** May 2, 2019

**TO:** Virginia Spillman, Manager

**FROM:** Kirim McGee, M/WBE Office

**DEPARTMENT:** Water Resources

**SUBJECT:** M/WBE Memo for Contract No. 2015-079A Mitchell WTP Backwash Pump Replacement and System Improvements Engineering Services- Amendment 1

The M/WBE Office reviewed the change order to Contract No. 2015-079A Mitchell WTP Backwash Pump Replacement and System Improvements Engineering Services to determine continued compliance with the City's M/WBE Program Plan. The Plan requires a Prime contractor to make a Good Faith Effort to provide M/WBE firms an equal opportunity to perform on a contract including change orders. The original value of the contract was \$364,500.00. Amendment No. 1 for \$144,800.00 will increase the value of the contract to CDM Smith to \$509,300.00. The M/WBE commitment assigned to the project was MBE 8.4%. Amendment No. 1 will increase the overall MBE commitment to 14.4%.

CDM Smith proposed to commit \$42,500.00 or 29.3% of the total of \$144,800.00 of Amendment No. 1 to CriTek Engineering Group, PC.

| Certification | Firm Name                    | County   | Description of Work             | Original Contract Amount | Change Order Amount | Total Contract Amount | Total Contract Percentage |
|---------------|------------------------------|----------|---------------------------------|--------------------------|---------------------|-----------------------|---------------------------|
| M             | CriTek Engineering Group, PC | Guilford | Resident Project Representative | \$30,680.00              | \$42,500.00         | \$73,180.00           | 14.4%                     |

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

KM

cc: Gwen Carter, M/WBE Coordinator