



DATE: April 12, 2019

TO: Ted Kallam, E & I

FROM: Kirim McGee, M/WBE Office

DEPARTMENT: Engineering & Inspections

SUBJECT: M/WBE Memo Contract #2017-070 – S. Church Street Water Line Replacement Change Order 1

The M/WBE Office reviewed the change order to contract No. 2017-070 – S. Church Street Water Line Replacement to determine continued compliance with the City's M/WBE Program Plan. The Plan requires a Prime contractor to make a Good Faith Effort to provide M/WBE firms an equal opportunity to perform on a contract including change orders.

The original contract goals were MBE 4% and WBE 4%. The actual M/WBE commitment assigned to the project was MBE 1.42% and WBE 4.35%. Change Order No. 1 (\$100,000.00) will increase the value of the contract to Breece Enterprises, Inc. to \$1,155,880.00. The MBE commitment was increased to 3.6% and the WBE commitment was reduced to 1.2% due to the curb and gutter work no longer being required on the project and several unforeseen issues with existing utilities and unknown conditions due to work in the downtown area changed the scope in regards of the necessary 4" flatwork replacement.

Breece Enterprises, Inc utilized the following certified MBE firm:

Certification	Firm Name	County	Description of Work	Original Contract Amount	Change Order Amount
M	WG Lewis Trucking, Inc	Guilford	Hauling	\$15,000.00	\$26,399.25

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

KM

cc: Gwen Carter, M/WBE Coordinator