

Budget Adjustments Approved by Budget Officer

3/12/2019 -4/8/2019

In compliance with G.S. 159-15 and Resolution passed by Council on February 15, 2011,
the following budget adjustments are submitted for your information.

Department						Unencumbered Amount After Adjustment
Budget Adj#	Account Description	Account From	Account To	Amount	Total	
<u>2019239</u>	<u>WAR MEMORIAL COLISEUM COMPLEX</u>				<u>\$27,000</u>	
	PROMOTIONS - OTHER	521-7531-01 . 5279		\$27,000		\$9,602,225
	OFFICE EQUIPMENT & FURNITURE		521-7510-01 . 5214	\$27,000		\$29,000
	Transfer funds for purchase of new ADP Clocks due to obsolete technology and recurring issues with operational efficiency.					
<u>2019240</u>	<u>WATER RESOURCES</u>				<u>\$10,230</u>	
	MAINTENANCE & REPAIR - EQUIPMENT	501-7021-01 . 5621		\$10,230		\$105,202
	OTHER CAPITAL EQUIPMENT		501-7021-01 . 6059	\$10,230		\$10,230
	To fund the purchase of a Coriolis brand Flow Meter to be used at the Lake Brandt Pump Station. Total cost of the flow meter including shipping is \$10,230.00. CBR needed.					
<u>2019241</u>	<u>WATER RESOURCES</u>				<u>\$40,206</u>	
	MAINTENANCE & REPAIR - BUILDINGS	501-7056-01 . 5613		\$40,206		\$521,095
	OTHER CAPITAL EQUIPMENT		501-7056-01 . 6059	\$40,206		\$40,206
	To fund the purchase of three pumps with 10-inch super TL spools for the T.Z. Osborne Water Reclamation facility. Cost of each pump plus shipping is \$13,402 for a total of \$40,206. These are spare pumps and identical to two previously purchased on PO-66774 (will maintain the same CBR number as before).					
<u>2019242</u>	<u>TRANSPORTATION</u>				<u>\$26,782</u>	
	MISCELLANEOUS SUPPLIES	101-4515-02 . 5239		\$26,782		\$425,737
	OTHER CAPITAL EQUIPMENT		101-4515-02 . 6059	\$26,782		\$26,782
	A budget adjustment is needed to move operating funds to a capital account for the purchase of a video camera system for detecting and monitoring vehicles at traffic signals.					
<u>2019243</u>	<u>EQUIPMENT SERVICES</u>				<u>\$6,970</u>	
	SMALL TOOLS AND EQUIPMENT	680-1005-05 . 5235		\$6,970		\$27,520
	OTHER CAPITAL EQUIPMENT		680-1005-05 . 6059	\$6,970		\$7,027
	Move funds to purchase a new State Inspection machine.					

Department						Unencumbered
Budget Adj#	Account Description	Account From	Account To	Amount	Total	Amount After Adjustment
<u>2019244</u>	<u>WATER RESOURCES</u>				<u>\$10,275</u>	
	MAINTENANCE & REPAIR - EQUIPMENT	501-7023-01 . 5621		\$10,275		\$553,580
	OTHER CAPITAL EQUIPMENT		501-7023-01 . 6059	\$10,275		\$10,275
	To fund the purchase of a Coriolis brand Flow Meter for the Calcium Bisulfate system at the Mitchell Water Treatment facility. Total cost of the flow meter plus shipping is \$10,275.00.					
<u>2019245</u>	<u>POLICE</u>				<u>\$44,100</u>	
	PROMOTIONS ADVERTISING	101-3502-08 . 5278		\$2,550		\$0
	IN-HOUSE PRINTING SERVICES	101-3502-08 . 5431		\$2,550		\$0
	ADVERTISING	101-3502-08 . 5221		\$39,000		\$11,000
	SMALL TOOLS AND EQUIPMENT		101-3502-05 . 5235	\$25,100		\$450,883
	CONTRACTED UNIFORM SERVICES		101-3502-05 . 5421	\$19,000		\$296,889
	The adjustment is needed to meet the existing need for items to support the 106th Police Academy graduation.					
<u>2019246</u>	<u>FIRE</u>				<u>\$8,600</u>	
	DESKTOP SERVICES	101-4006-98 . 5432		\$8,600		\$3,400
	CONSULTANT SERVICES		101-4002-01 . 5413	\$8,600		\$31,224
	Move funds to appropriate account for Company Officer/Battalion Chief promotional process.					
<u>2019247</u>	<u>INFORMATION TECHNOLOGY</u>				<u>\$43,200</u>	
	SOFTWARE MAINTENANCE	682-0720-02 . 5415		\$43,200		\$388,719
	MAINT & REPAIR - COMMUNICATION EQUIPT.		682-0726-01 . 5622	\$43,200		\$53,358
	The Mobil Data Management subscription license fee for leased mobile devices will now be paid through Telecom instead of Permanent Leases.					
<u>2019248</u>	<u>POLICE</u>				<u>\$41,100</u>	
	LOCAL-IN-KIND SERVICES	220-3585-01 . 8695		\$20,550		\$9,823
	IN-KIND SERVICES	220-3585-01 . 5928		\$20,550		\$9,823
	STATE DRUG EXCISE TAX		220-3585-01 . 7123	\$20,550		\$21,234
	CONSULTANT SERVICES		220-3585-01 . 5413	\$20,550		\$144,566
	The adjustment will increase the cash match for the Governor's Crime Commission grant forCRI and reduce the in-kind match for the grant.					
<u>2019253</u>	<u>GUILFORD METRO 9-1-1</u>				<u>\$28,000</u>	
	RENTAL OF EQUIPMENT	687-3907-01 . 5254		\$28,000		\$17,520
	SOFTWARE MAINTENANCE		687-3907-02 . 5415	\$28,000		\$215,460

Department							Unencumbered
Budget Adj#	Account Description	Account From	Account To	Amount	Total	Amount After Adjustment	
	Moving funds from 687-3907-01.5254 to 687-3907-02.5415 to cover the cost of yearly maintenance and support of Netmotion VPN						
<u>2019254</u>	<u>GUILFORD METRO 9-1-1</u>				<u>\$10,000</u>		
	SOFTWARE MAINTENANCE	687-3907-01 . 5415		\$10,000		\$3,550	
	SOFTWARE MAINTENANCE		687-3907-02 . 5415	\$10,000		\$225,460	
	Moving funds from 687-3907-01.5415 to 687-3907-02.5415 to cover the cost of yearly maintenance and support of Netmotion VPN						
<u>2019259</u>	<u>PARKS AND RECREATION</u>				<u>\$38,500</u>		
	PROFESSIONAL SVCS-CAPITAL PROJECTS	482-5001-07 . 5410		\$38,500		\$1,961,500	
	PROFESSIONAL SVCS-CAPITAL PROJECTS		482-5001-08 . 5410	\$38,500		\$40,500	
	A budget adjustment is necessary for the second contract extension for Phase II construction administration at Keeley Park.						
<u>2019260</u>	<u>PARKS AND RECREATION</u>				<u>\$6,420</u>		
	RENTAL OF NON-LICENSED CITY VEHICLES	101-5055-03 . 5257		\$6,420		\$90,432	
	MAINTENANCE & IMPROVEMENT - GROUNDS		101-5032-01 . 5612	\$6,420		\$6,420	
	A budget adjustment is necessary to move funding to LeBauer Park for ground maintenance.						
<u>2019265</u>	<u>NEIGHBORHOOD DEVELOPMENT</u>				<u>\$47,650</u>		
	REAL ESTATE GRANTS	212-2116-40 . 5283		\$47,650		\$52,350	
	REAL ESTATE GRANTS		212-2116-41 . 5283	\$47,650		\$147,650	
	Increase funding in the CDBG Lead Match account to meet guidelines of the Lead Grant.						
<u>2019267</u>	<u>WATER RESOURCES</u>				<u>\$207</u>		
	OTHER CAPITAL EQUIPMENT	501-7023-01 . 6059		\$207		\$6,513	
	OTHER CAPITAL EQUIPMENT		501-7025-01 . 6059	\$185		\$0	
	OTHER CAPITAL EQUIPMENT		501-7025-01 . 6059	\$22		\$0	
	To correct fund sufficiency issues in the Water Resources Lake Townsend WTP Flow Meter accounts.						
<u>2019268</u>	<u>WAR MEMORIAL COLISEUM COMPLEX</u>				<u>\$2,175</u>		
	OTHER SERVICES	686-1001-02 . 5419		\$2,175		\$97,825	
	OTHER IMPROVEMENTS		686-1001-02 . 6019	\$2,175		\$0	

Department							Unencumbered
Budget Adj#	Account Description	Account From	Account To	Amount	Total	Amount After Adjustment	
Budget adjustment needed to increase funding for basketball courts for the Coliseum under capital borrowings.							
<u>2019269</u>	<u>WAR MEMORIAL COLISEUM COMPLEX</u>				<u>\$49,500</u>		
	PROMOTIONS - OTHER	521-7531-01 . 5279		\$49,500		\$9,464,725	
	HEAT & ELECTRIC		521-7535-06 . 5121	\$49,500		\$999,500	
Transfer funds for Fund Sufficiency - Utilities.							
<u>2019270</u>	<u>FIRE</u>				<u>\$17,500</u>		
	DESKTOP SERVICES	101-4006-98 . 5432		\$3,400		\$0	
	TELEPHONE-LOCAL	101-4006-98 . 5111		\$7,100		\$0	
	OFFICE EQUIPMENT & FURNITURE	101-4006-98 . 5214		\$2,900		\$4,600	
	INSURANCE PREMIUMS	101-4006-98 . 5710		\$4,100		\$3,100	
	CONSULTANT SERVICES		101-4002-01 . 5413	\$17,500		\$48,724	
Move funds from 4006-98 to 101-4002-01-5413 for Company Officer and Battalion Chief promotional processes. Additional funds needed to fulfill contract in this fiscal year.							
<u>2019271</u>	<u>ENGINEERING AND INSPECTIONS</u>				<u>\$39,709</u>		
	MAINTENANCE & REPAIR - BUILDINGS	411-6018-02 . 5613		\$39,709		\$416,791	
	LAND		411-6018-04 . 6011	\$39,709		\$9,950	
3717 Sunnycrest Avenue Demolition & Abatement of existing structure. Temporary funding for Fire Station #7							
<u>2019272</u>	<u>TRANSPORTATION</u>				<u>\$22,000</u>		
	LICENSED VEHICLE	481-4531-01 . 6051		\$22,000		\$1,237,340	
	SMALL TOOLS AND EQUIPMENT		481-4531-01 . 5235	\$22,000		\$66,378	
Shift funds to cover the cost to purchase bus wash equipment							
<u>2019273</u>	<u>NEIGHBORHOOD DEVELOPMENT</u>				<u>\$1,441</u>		
	REAL ESTATE LOANS	473-2204-01 . 5282		\$1,441		\$498,559	
	REAL ESTATE LOANS		473-2205-01 . 5282	\$1,441		\$437,236	
Add available bond funds to Multi-Family Affordable Housing account.							
<u>2019274</u>	<u>WAR MEMORIAL COLISEUM COMPLEX</u>				<u>\$4,200</u>		
	PROMOTIONS - OTHER	521-7531-01 . 5279		\$4,200		\$9,642,525	

Department						Unencumbered
Budget Adj#	Account Description	Account From	Account To	Amount	Total	Amount After Adjustment
	OTHER CAPITAL EQUIPMENT		521-7535-03 . 6059	\$4,200		\$83
Transfer additional funds from operating to capital to cover balance for Walk Behind Scrubber.						

<u>2019275</u>	<u>PARKS AND RECREATION</u>				<u>\$8,000</u>	
	MAINTENANCE & REPAIR - BUILDINGS	101-5053-03 . 5613		\$8,000		\$33,000
	CONSULTANT SERVICES		101-5002-01 . 5413	\$8,000		\$14,200

A budget adjustment is necessary to cover M&O within the Planning division for the contract with Andrew Robb dba Stewart Abstract Company to provide paralegal title search services.