



DATE: April 5, 2019

TO: Valerie D. Moore, Senior Housing Planner

FROM: Kirim McGee, M/WBE Specialist

DEPARTMENT: Neighborhood Development

SUBJECT: M/WBE Review for FY 2019 Multifamily Affordable Housing Development RFP

The Minority/Women Business Enterprise Office completed its review of the proposals submitted in response to the FY 2019 Multifamily Affordable Housing Development Request for Proposals. Developers were awarded additional evaluation points for utilizing certified MBE/WBE firms on their teams.

The proposed M/WBE utilization for each development team is as follows:

Applicant/Owner	Project	M/WBE Utilization
Prestwick Development Company (The Oakleigh Senior 1, LP)	The Oakleigh	None
Affordable Housing Management, Inc.	Windhill Development	Hawkins Landscape Architecture (WBE)
Beacon Management (Richardson Village II, LP)	Richardson Village	Deborah Brown Landscape Architecture (WBE) Juhann C. Walker Civil Engineer (MBE)

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call if you have any questions.

Kirim McGee
cc Gwen Carter