

RESOLUTION ADOPTING THE AMENDED NORTH CAROLINA DEPARTMENT OF
NATURAL AND CULTURAL RESOURCES GENERAL SCHEDULE FOR LOCAL
RECORDS

WHEREAS, the North Carolina Department of Natural and Cultural Resources, Division of Archives and Records, Government Records Section has published an amended General Records Schedule for Local Government Agencies, which supersedes the adopted 2019 General Records Schedule for Local Government Agencies adopted by the Greensboro City Council on March 19, 2019; and

WHEREAS, the North Carolina Department of Natural and Cultural Resources inadvertently omitted Annexations from the 2019 General Schedule for Local Records. Annexations are a legal record created by municipalities, and Annexation records must be included in the Legal Records standard on the General Schedule; and

WHEREAS, G.S. §121-5 and G.S. §132-3 require a municipality to approve the General Schedule for Local Records in order to conduct routine disposal of records, which records otherwise must be retained without specific permission for disposal by the Division of Archives and Records; and

WHEREAS, the document attached to this Resolution is the form acknowledging the approval of the schedule, as required by the Division of Archives and Records, Government Records Section; and

WHEREAS, to reduce the burden and costs of record retention and to maintain efficient City records management, the City Council finds and determines that this Resolution should be approved;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO THAT:

The City of Greensboro adopts the amended North Carolina Department of Natural and Cultural Resources General Schedule for Local Records.