



**DATE:** March 25, 2019

**TO:** John Fersner, Engineering & Inspections

**FROM:** Kirim McGee, M/WBE Specialist

**DEPARTMENT:** Water Resources

**SUBJECT:** M/WBE Memo for Contract No. 2018-085 Gorrell Street Water Tank Rehabilitation

The M/WBE Office reviewed the documentation submitted by Utility Service Company, Inc., to determine compliance with the City's M/WBE Plan. The contract amount is \$518,600.00. There were no M/WBE goals established for the project due to the special services required for the 'height restricted' work involved. M/WBE firms were notified of the opportunity to submit proposals.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call if you have any questions.

Kirim McGee

cc: Gwen Carter