



DATE: February 26, 2019

TO: Shawna Tillery, P&R

FROM: Kirim McGee, M/WBE Office

DEPARTMENT: Parks & Recreation

SUBJECT: M/WBE Memo Contract #2009-104 Barber Park Phase 2 Community/Memorial for Women –Change Order 1

The M/WBE Office reviewed the change order to contract No. 2009-104 Barber Park Phase 2 Community/Memorial for Women to determine continued compliance with the City's M/WBE Program Plan. The Plan requires a Prime contractor to make a Good Faith Effort to provide M/WBE firms an equal opportunity to perform on a contract including change orders. Change Order No. 1 will increase the value of the contract to Holden Building Company, Inc. to \$3,045,000.00. The M/WBE commitment assigned to the project was MBE 8.1% and WBE 12.6%. The contractor is required to maintain the M/WBE participation throughout the duration of the contract unless approved in advance by the City. Holden Building Company, Inc. continues to be in compliance with the M/WBE participation requirements of the contract.

Holden Building Company, Inc. proposes to change the subcontract to SSMC, Inc and Farrington Development by increasing the overall M/WBE utilization on the contract.

Certification	Firm Name	County	Description of Work	Original Contract Amount	Change Order Amount
M	SSMC, Inc	Guilford	Electrical	\$130,000.00	\$4,498.33
W	Farrington Development Company	Rockingham	Grading and Site Work	\$311,551.86	\$7,231.80

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

KM

cc: Gwen Carter, M/WBE Coordinator