



DATE: January 28, 2019
TO: Shawna Tillery, P&R
FROM: Tiffany Jones, M/WBE Office
DEPARTMENT: Parks & Recreation
SUBJECT: M/WBE Memo Contract #2018-032 Henry St. Park – Change Order 1

The M/WBE Office reviewed the changes to contract #2018-032 Henry St. Park to determine continued compliance with the City's M/WBE Program Plan. Changer Order 1 will increase the total dollar value of the contract to Bar Construction to \$308,739.12. The contractor is required to maintain the M/WBE participation throughout the duration of the contract unless approved in advance by the City. The M/WBE commitment was 9%; Bar Construction continues to be in compliance with the M/WBE participation requirements of the contact.

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call at 336-373-7698 if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator