



DATE: September 7, 2018
TO: Butch Shumate, Facilities
FROM: Kirim McGee, M/WBE Specialist
DEPARTMENT: Parks and Recreation
SUBJECT: Gateway Gardens Visitor Center Renovation

The M/WBE Office reviewed the documentation submitted by O.U. Chavis Contracting Corporation for the Gateway Gardens Visitor Center Renovation Project. The contract amount is \$392,917.00. The goals established for the project were MBE 10% and WBE 10%. O.U. Chavis Contracting Corporation achieved MBE 33% and WBE 0%. The Company did not meet the WBE goal; however it achieved the minimum 50 GFE points to be considered a responsive bid.

O.U. Chavis Contracting Corporation proposed to utilize the following certified MBE firms:

MBE	S.S.M.C, Inc	Guilford	Electrical	\$129,790.00	33%
-----	--------------	----------	------------	--------------	-----

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions.

Please give me a call if you have any questions.

Kirim McGee, MWBE Specialist

cc: Gwen Carter