

Council Work Session

Community Partners Board Process Update

October 2 2018



Community Partners Board Process Recommendations

i) Support for New and/or Small Organizations

- New requestors required to attend the technical workshop
- Continued use of 3rd party review requirements
 - > \$25,000 = full audit
 - \$25,000 or less = review of financial statements



Community Partners Board Process Recommendations

ii) Funding Organizations Directly vs. Pass-through Funding

- Fund direct requests only, no pass-through funding

iii) Funding Limits by Dollar Amount and Number of Years

- Requests limited to 25% of the organization's previous operating budget
- Limit funding to 3 consecutive years, with 2 years without funding before becoming eligible again



Community Partners Board Discussion/Feedback from Council

) General Requests

- Clearly defined City Council priorities and goals related to this funding process
 - Organizations receiving funds from multiple City sources
 - Requests for services/projects outside of core City Functions

) Categories Used Previously

- Council feedback related to categories:
 - Economic Development
 - Arts and Culture
 - Community Services (including Human Services)



Application Process FY 19-20

- Early November
 - Application and Website Available
 - News Release and Marketing
- Mid-November
 - Funding Process Kickoff Session
- Early-December
 - Technical Workshop Session
 - to assist potential partners with application completion
- Late-December
 - Deadline for ALL application materials



Application Process FY 19-20

- January through February
 - Initial Staff Review for Completeness
 - Community Partners Board Application Review
 - In-person Interviews with requestors
- April
 - Community Partners Board Recommendation to City Manager
- May
 - Recommendations from City Manager to the City Council for consideration
- June
 - Final funding determined by City Council through Budget Adoption

