



CON-17-00562

Contract Routing Control Sheet

Police

Contact: Wendy Hunt Phone: 373-2482

Change Order

Tracking#: 12849 Date Submitted: 5/24/2017 Date Needed: 6/15/2017
Contract#: 2016-5215 Date Started: 9/1/2016 Est End Date: 6/30/2018
Coliseum#: Change Order#:001 Lease#: Bid#: NCDOT#: Resolution#: Rush: ☐
Requisition#: Email For Pickup: ☒
Description: Change order to extend the term of the contract to 6/30/2018. No additional encumbrance needed.
Comments: The original contract term was 9/1/2016 - 6/30/2017.

Vendor:	Kellin Foundation	Account #	CBR	Amount
Vendor#:	36915			
Location:	2110 Golden Gate Drive Suite B Greensboro, NC 27405		Total:	



Signatures

<input checked="" type="checkbox"/> Dept Director	Reviewed By: <u>Wayne Scott</u>	Date: <u>5-24-17</u>
<input checked="" type="checkbox"/> Finance	Reviewed By: _____	Date: <u>RECEIVED MAY 25 2017</u>
<input checked="" type="checkbox"/> Accounting	Reviewed By: <u>CBW</u>	Date: <u>5-30-17</u>
<input checked="" type="checkbox"/> Attorney	Reviewed By: <u>Polly O. Dwyer</u>	Date: <u>5-30-17</u>
<input checked="" type="checkbox"/> City Manager	Reviewed By: <u>not required</u>	Date: _____
<input type="checkbox"/> Mayor	Reviewed By: _____	Date: _____
<input checked="" type="checkbox"/> City Clerk ^{Deputy}	Attested By: <u>Angela Reed</u>	Date: <u>5-31-17</u>
<input type="checkbox"/> Purchasing	Reviewed By: _____	Date: _____
<input checked="" type="checkbox"/> CCD	Reviewed By: _____	Date: _____

RECEIVED
MAY 31 2017
City Manager's Office

RECEIVED
MAY 31 2017
City Clerk's Office

**AMENDMENT TO AGREEMENT 2016-5215 BETWEEN the City of Greensboro
And Kellin Foundation**

AGREEMENT 2016-5215 signed by the parties and effective September 1, 2016, is hereby AMENDED as follows:

The original contract was entered between the parties on September 1, 2016 and was ending June 30, 2017. However, the City wishes to extend the term of the contract to June 30, 2018.

It is expressly agreed by the parties that this Agreement is supplemental to the Agreement of September 1, 2016, which is made a part by reference, and all terms, conditions, and provisions of the original contract, unless specifically modified, are to apply to this Agreement and are made a part of this Agreement as though expressly rewritten, incorporated, and included herein.

In the event of any conflict, inconsistency, or incongruity between the provisions of the amended Agreement and any of the provisions of the original Agreement of September 1, 2016, the provisions of the amended Agreement shall in all respects govern and control.

In witness whereof the parties hereto have executed this Agreement in triplicate originals, with the appropriate corporate seal affixed hereto.

CITY OF GREENSBORO:

Wayne Scott 5/24/17
Chief of Police Date

Kellin Foundation

Kelly Graves 5/18/17
Signature Date

Executive Director
Title



City of Greensboro
Contract Signature Authorization Sheet
Police

Vendor: Kellin Foundation

Tracking number: 12,849

Contract Number: 2016-5215

Change Order Number: 001

Service, Item or Project Description:

Change order to extend the term of the contract to 6/30/2018. No additional encumbrance needed.



Signatures



Wayne Scott

Date: 5-24-17

Department Head Recommendation/Authorization

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.



N/A ABV

Date: 5-30-17

Deputy Finance Officer



Polly D. Amne

Date: 5-30-17

City Attorney: Approved as to form



n/a

Date: _____

Assistant City Manager: Authorized



Mayor: Executed

Date: _____



Angela Reed

Date: 5-31-17

City Clerk: Attested

Deputy

GUILFORD COUNTY

NOW COMES Affiant, first being sworn, deposes and says as follows

1. I have submitted a bid for contract or desire to enter into a contract with the City of Greensboro;

2. As part of my duties and responsibilities pursuant to said bid and/or contract, I attest that I am aware of and in compliance with the requirements of E-Verify, Article 2 of Chapter 64 of the North Carolina General Statutes, to include (mark which applies):

☒

After hiring an employee to work in the United States I verify the work authorization of said employee through E-Verify and retain the record of the verification of work authorization while the employee is employed and for one year thereafter; or

☒

I employ less than twenty-five (25) employees in the State of North Carolina.

3. As part of my duties and responsibilities pursuant to said bid and/or contract, I attest that to the best of my knowledge any subcontractors employed as a part of this bid and/or contract are in compliance with the requirements of E-Verify, Article 2 of Chapter 64 of the North Carolina General Statutes, to include (mark which applies);

☐

After hiring an employee to work in the United States the subcontractor verifies the work authorization of said employee through E-Verify and retain the record of the verification of work authorization while the employee is employed and for one year thereafter; or

☒

Employ less than twenty-five (25) employees in the State of North Carolina.

Specify subcontractor: _____

This the 18th day of May, 2017.

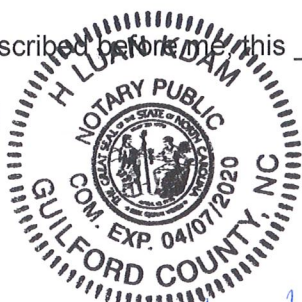
Kelly Grant
Affiant

Kellin Foundation
Business Name

County of Guilford, State of North Carolina

Sworn to and subscribed before me this 18th day of May, 2016-2017

[OFFICIAL SEAL]



H Luan Kdam

H Luan Kdam, Notary Public

My Commission Expires: 04/07/2020



Cn 16-00946

Contract Routing Control Sheet

Police

Contact: Wendy Hunt Phone: 373-2482

Expense Contract

Tracking#: 11573 Date Submitted: 7/22/2016 Date Needed: 8/31/2016
Contract#: 2016-5215 Date Started: 9/1/2016 Est End Date: 6/30/2017
Change Order#: Lease#: Bid#: 275-16
Coliseum#: NCDOT#: Resolution#: 275-16
Requisition#: 61041 Email For Pickup: ☒ Rush: ☐
Description: Provide advocacy services through the Greensboro Child Response Initiative.
Comments: Reimbursement of wages for 4 advocates and a project director, training for 1 advocate, office supplies and printing to support the CRI advocacy program.

Vendor:	Kellin Foundation	Account #	CBR	Amount
Vendor#:	36915	101-9510-18.5931		\$150,000.00
Location:	2110 Golden Gate Drive Suite B Greensboro, NC 27405			Total: \$150,000.00



Signatures

<input checked="" type="checkbox"/> Dept Director	Reviewed By: <u>Wayne Scott</u>	Date: <u>7-25-16</u>
<input checked="" type="checkbox"/> Finance	Reviewed By: _____	Date: <u>RECEIVED AUG 18 2016</u>
<input checked="" type="checkbox"/> Accounting	Reviewed By: <u>CBW</u>	Date: <u>8-18-16</u>
<input checked="" type="checkbox"/> Attorney	Reviewed By: <u>John O. Lynn</u>	Date: <u>8-26-16</u>
<input checked="" type="checkbox"/> City Manager	Reviewed By: <u>Guadalupe</u>	Date: <u>8/30/16</u>
<input type="checkbox"/> Mayor	Reviewed By: _____	Date: _____
<input checked="" type="checkbox"/> City Clerk	Attested By: <u>C.H. Dillardon</u>	Date: <u>8-30-16</u>
<input type="checkbox"/> Purchasing	Reviewed By: _____	Date: _____
<input checked="" type="checkbox"/> CCD	Reviewed By: _____	Date: _____

RECEIVED

AUG 30 2015

City Manager's Office

RECEIVED

AUG 30 2016

City Clerk's Office

RESOLUTION AUTHORIZING CONTRACT WITH THE KELLIN FOUNDATION FOR
THE GREENSBORO CHILD RESPONSE INITIATIVE PROGRAM

WHEREAS; the Greensboro Police Department performs as the lead/fiscal agency for a Governor's Crime Commission grant for the Greensboro Child Response Initiative Program. The grant cycle is active from July 1, 2015 through June 30, 2017;

WHEREAS; The Greensboro Child Response Initiative Program focuses on providing specialized mental health advocacy services to improve response to children who witness or experience violence in order to minimize the traumatic impact of violent crime among children. Primary activities include: (1) direct, specialized mental health advocacy services for child victims; (2) enhanced coordination of victim response across multiple victim-serving agencies; and (3) monthly advocacy/outreach activities to identify child victims in all Police Districts in Greensboro. The program has been active for eight years;

WHEREAS; A second year of funding for FY 16-17 of \$125,000 has been provided by the Governor's Crime Commission until June 30, 2017;

WHEREAS; The City of Greensboro has authorized \$150,000 as a contribution to a non-governmental agency for the Greensboro Child Response Initiative;

WHEREAS; The Greensboro Police Department wishes to contract with the Kellin Foundation for Child Response Initiative after the exhaustion of the Governor's Crime Commission funding. The City funding will provide salaries for personnel, training and office supplies for general day to day activities, maintaining program records and promotional materials to support the Greensboro Child Response Initiative Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENSBORO:

That the Police Department is hereby authorized to execute a contract with Kellin Foundation for continuing the Greensboro Child Response Initiative September 1, 2016 through June 30, 2017 upon the expiration of the Governor's Crime Commission funding.

THE FOREGOING RESOLUTION WAS ADOPTED
BY THE CITY COUNCIL OF THE CITY OF
GREENSBORO ON THE 16TH DAY
OF AUGUST, 2016.



CITY CLERK

APPROVED AS TO FORM



CITY ATTORNEY

AGREEMENT

THIS AGREEMENT is hereby made between the Greensboro Police Department of the City of Greensboro, hereinafter referred to as "AGENCY" and Kellin Foundation hereinafter referred to as the "CONTRACTOR";

WITNESSETH

That WHEREAS, the AGENCY desires to engage the CONTRACTOR to perform the professional services hereinafter described;

Therefore, the AGENCY and the CONTRACTOR do mutually agree as follows:

1. Contractual Status. The AGENCY and CONTRACTOR agree that the CONTRACTOR shall perform the services required of the CONTRACTOR herein set forth; provided, that the CONTRACTOR is not and will not by virtue of this contract acquire the status of an employee of the AGENCY.
2. Time and Place of Performance. The effective date of this agreement is September 1, 2016 and the termination date is June 30, 2017.
3. Compensation. The AGENCY will reimburse the CONTRACTOR for wage expenses for three (3) advocates and the project director incurred providing advocacy services through the Greensboro Child Response Initiative (CRI) upon the exhaustion of the grant funds awarded by the Governor's Crime Commission to support the CRI program. Their reimbursement rates shall reflect the hourly rates as covered by the Governor's Crime Commission grant, to wit:

Project Director/Clinical Supervisor	\$80.00
Lead Specialized MH Advocate	\$30.00
Specialized MH Advocate I	\$25.00
Specialized MH Advocate II	\$20.00

Furthermore, the AGENCY will reimburse the CONTRACTOR for a fourth advocate not currently working under the Governor's Crime Commission grant at the Advocate I or Advocate II rate stated above. The AGENCY will also reimburse the CONTRACTOR for a training event for the fourth advocate with prior approval and will also reimburse the CONTRACTOR for reasonable office supplies and printing to support the CRI advocacy program.

Payment under this AGREEMENT will be made upon receipt of an original invoice from CONTRACTOR documenting the services performed; hours worked providing the services, hourly rate of pay, and the amount due and payable pursuant to this Agreement. All services must be performed to the satisfaction of the AGENCY prior to any payment being made.

Total reimbursement shall not exceed for a total sum of **\$150,000**.

4. Scope of Reimbursement. The CONTRACTOR hereby agrees to submit a reimbursement request to the AGENCY. The AGENCY will review all receipts and invoices to deem reasonable and allowable expenditures under current City fiscal policy.

The funded project will address the mental health consequences of exposure to violence and trauma among children through a coordinated, community response known as the Greensboro CRI involving

specialized mental health advocates partnering with law enforcement to link families with mental health providers. The CONTRACTOR hereby agrees to perform in a manner satisfactory to the AGENCY in support of the project, "Guilford CRI Specialized Children's Victim Services"

In addition to providing services to children/families and assist with coordination of victim services and victim compensation, the Lead CRI Specialized MH advocate will serve as the project team leader who is responsible for daily program management, coordination of CRI team meeting and the trauma provider network meetings, monitoring service utilization, and being a liaison with the law enforcement agencies to process referrals for child crime victims.

5. Invoice. Payment under this AGREEMENT will be made upon receipt of an original invoice from CONTRACTOR setting forth the amount due and payable pursuant to Paragraphs 3 and 4 of this AGREEMENT. All receipts and invoices must be deemed reasonable and allowable expenditures under current City fiscal policy to the satisfaction of the AGENCY prior to any payment being made.
6. Contract Administrator. Stephanie Moore, Fiscal Management Administrator, is designated as the contract administrator for this AGREEMENT. The contract administrator is responsible for monitoring the CONTRACTOR'S performance, approving payment to the CONTRACTOR and for providing evaluation of the CONTRACTOR.
7. Funding. All terms and conditions of this AGREEMENT are dependent upon and subject to the allocation of funds for the purposes set forth and the AGREEMENT shall automatically terminate if funds cease to be available.
8. Audit of Project Records. The CONTRACTOR'S project records may be audited by the AGENCY or duly authorized agents of either entity.
9. Taxes. The CONTRACTOR shall be considered to be an independent contractor and as such shall be responsible for all taxes. The CONTRACTOR agrees to provide the AGENCY with the CONTRACTOR'S correct taxpayer identification number upon the execution of this AGREEMENT. The CONTRACTOR agrees that failure to provide the AGENCY with a correct taxpayer number authorizes the AGENCY to withhold 20% of any amount due and payable under this AGREEMENT pursuant to the provisions of the Internal Revenue Code, Title 26, United States Code.
10. Warranty. As an independent contractor, the CONTRACTOR will hold the AGENCY harmless for any liability and personal injury that may occur from or in connection with the performance of the AGREEMENT.
11. Situs. This contract shall be governed by the laws of North Carolina.
12. Antitrust Laws. This contract is entered into in compliance with all State and Federal antitrust laws.
13. Compliance with Law. The CONTRACTOR shall remain an independent contractor and as such shall be wholly responsible for the work to be performed under the supervision of his employees. The CONTRACTOR shall be responsible for compliance with all laws, ordinances, codes, rules, regulations, licensing requirements and other regulatory matters that are applicable to the conduct of the CONTRACTOR'S business and work performance under this AGREEMENT, including those of Federal, State and local agencies having appropriate jurisdiction.
14. Assignment. This AGREEMENT or any interest herein shall not be assigned or transferred by the CONTRACTOR. The CONTRACTOR shall not subcontract any work to be performed pursuant to this AGREEMENT without the written approval of the AGENCY.

15. Dissolution. This AGREEMENT may be terminated by either party with thirty (30) day written notice.
16. Entire Agreement. This AGREEMENT, including any exhibits and amendments annexed hereto and any documents incorporated specifically by reference, represents the entire agreement between the parties and supersedes all prior oral and written statements or agreements. This AGREEMENT may be amended only by written amendments duly executed by the AGENCY and the CONTRACTOR.
17. General Indemnity. The CONTRACTOR shall hold and save the AGENCY, its agents, officers, and employees harmless from liability of any kind, including all claims and losses accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this AGREEMENT, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the CONTRACTOR in the performance of this contract and that are attributable to the negligence or intentionally tortuous acts of the CONTRACTOR. In performing its duties under this section, CONTRACTOR shall at its sole expense defend The AGENCY, its agents, officers, and employees with legal counsel reasonably acceptable to The AGENCY. As used in this subsection – “Charges” means claims, judgments, costs, damages, losses, demands, liabilities, duties, obligations, fines, penalties, royalties, settlements, expenses, interest, reasonable attorney’s fees, and amounts for alleged violations of sedimentation pollution, erosion control, pollution, or other environmental laws, regulations, ordinances, rules, or orders. Nothing in this section shall affect any warranties in favor of The AGENCY that are otherwise provided in or arise out of this Agreement. This section shall remain in force despite termination of this Agreement (whether by expiration of its term or otherwise) and termination of the services of the Contract under this Agreement.
18. Confidentiality. Any information, data, instruments, documents, studies or reports given to or prepared or assembled by the CONTRACTOR under this AGREEMENT shall be kept as confidential and not divulged or made available to any individual or organization without the prior written approval of the AGENCY.
19. N.C.G.S. 143C-6A-5(a) requires this certification for bids or contracts with the State of North Carolina, a North Carolina local government, or any other political subdivision of the State of North Carolina. The certification is required at the following times:
- When a bid is submitted
 - When a contract is entered into (if the certification was not already made when the vendor made its bid)
 - When a contract is renewed or assigned

N.C.G.S. 143C-6A-5(b) requires that contractors with the State, a North Carolina local government, or any other political subdivision of the State of North Carolina must not utilize any subcontractor found on the State Treasurer’s Final Divestment List.

The State Treasurer’s Final Divestment List can be found on the State Treasurer’s web address www.nctreasurer.com/Iran and will be updated every 180 days.

As of the date listed below, the vendor, bidder, or proposer named herein is not listed on the Final Divestment List created by the North Carolina State Treasurer pursuant to N.C.G.S. 143-6A-4.

The undersigned hereby certifies that he or she is authorized by the vendor, bidder, or proposer listed below to make the foregoing statement.

IN WITNESS WHEREOF, the AGENCY and the CONTRACTOR have each executed the AGREEMENT, this the 14 day of July, 2016.

Kelly Graves 7/14/16
Kelly Graves, Kellin Foundation Date



City of Greensboro
Contract Signature Authorization Sheet
Police

Vendor: Kellin Foundation

Tracking number: 11,573

Contract Number:

Change Order Number:

Service, Item or Project Description:

Provide advocacy services through the Greensboro Child Response Initiative.



Signatures



Wayne Scott

Date: 7-25-16

Department Head Recommendation/Authorization

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.



CBW

Date: 8-18-16

Deputy Finance Officer



Kelly O. Lynne

Date: 8-26-16

City Attorney: Approved as to form



[Signature]

Date: 8/30/16

Assistant City Manager: Authorized



Date: _____

Mayor: Executed



Ed. Oikhardson

Date: 8-30-16

City Clerk: Attested