



DATE: July 16, 2018
TO: Matthew Brown, Coliseum
FROM: Gwen Carter, M/WBE Department
DEPARTMENT: Coliseum Department
SUBJECT: MWBE Memo for Johnson Controls Annual Maintenance and Parts Agreement

The M/WBE Office reviewed the request from the Coliseum Department for a waiver of the M/WBE participation requirements for the award of the above contract to Johnson Controls, Inc. The M/WBE Program Plan requires the M/WBE Office to search the M/WBE Directory and internet to determine if there are any certified firms or minority/women owned businesses in the MSA that could provide the required parts and maintenance service and was unable to locate any. The M/WBE Office supports the waiver of the Plan for this contract. Section VII (h)(i) of the M/WBE Program Plan allows for such a waiver under these circumstances.

GC
Attachment

cc: Barbara Harris, Assistant City Manager