



**DATE:** May 4, 2018  
**TO:** Richard Lovett, Field Operations Department  
**FROM:** Tiffany Jones, M/WBE Specialist  
**DEPARTMENT:** Field Operations  
**SUBJECT:** White Street Landfill Air Quality

The M/WBE Office reviewed the documentation submitted by SCS Engineers to determine compliance with the City of Greensboro's M/WBE Program Plan. M/WBE goals were not established for the contract. Respondents were awarded additional evaluation points based on if the respondents was a certified MBE/WBE firm and eligible to participate in the City's M/WBE program or if the respondent included eligible M/WBEs on their team as potential sources for goods and services necessary to complete the project.

SCS will self-perform the Air Quality Compliance task but has partnered with an MBE firm to assist with surveying tasks as needed for the duration of the contract.

Certification	Firm Name	County	Description of Work	Dollar Value	Total Contract Percentage
MBE	JC Waller & Associates	Guilford, NC	Survey	TBD	TBD

Please be reminded that during the performance of the contract, if there is a change to the scope of work either through change orders or additions or if a subcontractor is replaced; the contractor must contact the M/WBE Office prior to making any such changes or substitutions. Please give me a call if you have any questions.

TJ

cc: Gwen Carter, M/WBE Coordinator