

Budget Adjustments Approved by Budget Officer

4/10/2018 - 5/7/2018

In compliance with G.S. 159-15 and Resolution passed by Council on February 15, 2011,
the following budget adjustments are submitted for your information.

Department						Unencumbered
Budget Adj#	Account Description	Account From	Account To	Amount	Total	Amount After Adjustment
<u>2018196</u>	<u>POLICE</u>				<u>\$25,000</u>	
	RADIO SERVICES	101-3502-02 . 5435		\$25,000		\$1,200,177
	DESKTOP SERVICES		101-3501-01 . 5432	\$25,000		\$115,203
	To move funds to support the operations of the Office of the Chief of Police and its IT costs.					
<u>2018197</u>	<u>WATER RESOURCES</u>				<u>\$29,400</u>	
	SEWER LINES	503-7027-02 . 6017		\$29,400		\$720,601
	PROFESSIONAL SVCS-CAPITAL PROJECTS		503-7027-02 . 5410	\$29,400		\$29,400
	To fund a contract for water and sanitary sewer improvement design services along Primrose Ave., Atwater Dr., and Bernard St. Cost of the entire services is \$73,320; however, funds are available in the Water Resources Water Lines FY17-18 for the water portion of the contract that total \$43,920. The transfer of \$29,400 is needed to fund the sewer portion.					
<u>2018198</u>	<u>WATER RESOURCES</u>				<u>\$285</u>	
	OTHER CAPITAL EQUIPMENT	501-7071-01 . 6059		\$285		\$9,715
	OTHER CAPITAL EQUIPMENT		501-7071-01 . 6059	\$285		\$0
	To correct a fund sufficiency issue in the Water Resources Operations Sewer Main Acoustical Testing Unit FY17-18 account.					
<u>2018199</u>	<u>TRANSPORTATION</u>				<u>\$19,428</u>	
	OTHER CAPITAL EQUIPMENT	101-4515-02 . 6059		\$1,600		\$0
	MAINTENANCE & REPAIR - BUILDINGS	543-4534-01 . 5613		\$17,828		\$136,312
	OTHER CAPITAL EQUIPMENT		101-4515-02 . 6059	\$1,600		\$0
	LAND		543-4530-01 . 6011	\$16,224		\$(57,041)
	LAND		543-4530-01 . 6011	\$1,604		\$0
	A budget adjustment is required to correct negative balances in various activity numbers in preparation for year-end.					
<u>2018200</u>	<u>EQUIPMENT SERVICES</u>				<u>\$6,818</u>	
	LICENSED VEHICLE	680-1005-18 . 6051		\$6,750		\$645,786
	NON-LICENSED VEHICLES	680-1005-18 . 6052		\$68		\$321,017
	LICENSED VEHICLE		680-1005-18 . 6051	\$6,750		\$0

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	NON-LICENSED VEHICLES		680-1005-18 . 6052	\$68		\$0
	Move funds to balance out 2017 Activity # A17021 (6052) & A17023 (6051)					
<u>2018201</u>	<u>WAR MEMORIAL COLISEUM COMPLEX</u>				<u>\$29,000</u>	
	PROMOTIONS - OTHER	521-7531-01 . 5279		\$29,000		\$9,602,631
	OTHER CAPITAL EQUIPMENT		521-7535-06 . 6059	\$29,000		\$277,774
	Transfer funds from operating to capital for purchase of spotlight equipment that meets new event requirements					
<u>2018202</u>	<u>TRANSPORTATION</u>				<u>\$1,736</u>	
	OTHER CAPITAL EQUIPMENT	567-4513-01 . 6059		\$1,736		\$0
	SMALL TOOLS AND EQUIPMENT		567-4513-01 . 5235	\$1,736		\$62,190
	Budget adjustment necessary to shift funds to cover additional camera parts					
<u>2018203</u>	<u>PARKS AND RECREATION</u>				<u>\$25,000</u>	
	TELEPHONE-LOCAL	101-5004-01 . 5111		\$1,960		\$5,280
	JANITORIAL SUPPLIES	101-5004-01 . 5231		\$1,540		\$6,460
	DESKTOP SERVICES	101-5004-01 . 5432		\$2,500		\$11,798
	MAINTENANCE & REPAIR - BUILDINGS	101-5004-01 . 5613		\$4,000		\$37,115
	HEAT & ELECTRIC	101-5013-01 . 5121		\$5,000		\$36,500
	CONSULTANT SERVICES	101-5014-07 . 5413		\$5,000		\$55,828
	CONSULTANT SERVICES	101-5014-04 . 5413		\$3,000		\$38,842
	MAINTENANCE & REPAIR - BUILDINGS	101-5014-15 . 5613		\$2,000		\$4,882
	RENTAL OF LICENSED CITY VEHICLES		101-5011-01 . 5256	\$25,000		\$34,804
	A budget adjustment is necessary to cover maintenance and operations costs due to the upgrade of a vehicle used for service critical staff at Hester Park.					
<u>2018204</u>	<u>PARKS AND RECREATION</u>				<u>\$45,000</u>	
	STORM WATER FEE	101-5019-04 . 5141		\$2,000		\$0
	MAINTENANCE & IMPROVEMENT - GROUNDS	101-5019-04 . 5612		\$1,000		\$1,375
	MAINTENANCE & REPAIR - BUILDINGS	101-5019-04 . 5613		\$1,000		\$1,250
	MAINTENANCE & REPAIR - EQUIPMENT	101-5019-04 . 5621		\$1,250		\$0
	OFFICE EQUIPMENT & FURNITURE	101-5019-04 . 5214		\$1,875		\$0
	TELEPHONE-LOCAL	101-5019-05 . 5111		\$1,000		\$7,650
	OFFICE EQUIPMENT & FURNITURE	101-5019-05 . 5214		\$2,025		\$0
	STORM WATER FEE	101-5019-05 . 5141		\$4,850		\$1,290
	MAINTENANCE & IMPROVEMENT - GROUNDS	101-5026-01 . 5612		\$2,000		\$2,000
	DESKTOP SERVICES	101-5029-01 . 5432		\$4,000		\$2,870
	CONTRACTED MAINT BUILDINGS AND GROUNDS	101-5029-01 . 5422		\$11,000		\$42,004

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	HEAT & ELECTRIC	101-5040-01 . 5121		\$5,000		\$41,745
	MAINTENANCE & IMPROVEMENT - GROUNDS	101-5053-03 . 5612		\$8,000		\$10,300
	OTHER CONTRACTED SERVICES		101-5001-01 . 5429	\$45,000		\$50,000
	A budget adjustment is necessary to cover maintenance and operations costs due to the contract with Vermont Systems, Inc.					
<u>2018205</u>	<u>POLICE</u>				<u>\$15,771</u>	
	SMALL TOOLS AND EQUIPMENT	220-3582-01 . 5235		\$15,771		\$144,229
	OTHER CAPITAL EQUIPMENT		220-3582-01 . 6059	\$15,771		\$15,771
	To move funds to a capital line in order to purchase equipment costing more than \$5,000 for the mobile command center					
<u>2018206</u>	<u>ENGINEERING AND INSPECTIONS</u>				<u>\$9,351</u>	
	MAINTENANCE & REPAIR - BUILDINGS	101-6006-02 . 5613		\$9,351		\$223,359
	OTHER CAPITAL EQUIPMENT		101-6007-01 . 6059	\$9,351		\$9,351
	Move funds into a capital account for purchase of sewer line TV equipment.					
<u>2018207</u>	<u>WATER RESOURCES</u>				<u>\$32</u>	
	CONSULTANT SERVICES	503-7020-05 . 5413		\$32		\$133,281
	OTHER IMPROVEMENTS		503-7025-06 . 6019	\$32		\$0
	To correct fund sufficiency issue in the Water Resources VFD System and Pumps for TZ Osborne Water Reclamation Facility account.					
<u>2018208</u>	<u>WAR MEMORIAL COLISEUM COMPLEX</u>				<u>\$16,000</u>	
	PROMOTIONS - OTHER	521-7531-01 . 5279		\$16,000		\$9,586,631
	OTHER CAPITAL EQUIPMENT		521-7535-06 . 6059	\$16,000		\$16,000
	Transfer to capital for ice/chiller plant refrigerant monitoring equipment. Since this is a safety issue, these old units need to be replaced immediately.					
<u>2018209</u>	<u>WAR MEMORIAL COLISEUM COMPLEX</u>				<u>\$33,496</u>	
	PROMOTIONS - OTHER	521-7531-01 . 5279		\$33,496		\$9,553,135
	OTHER CAPITAL EQUIPMENT		521-7535-06 . 6059	\$33,496		\$33,496
	Transfer to capital for immediate replacement of 20 year old oven in the main kitchen. Attempts were made for repair but parts were not replaceable.					
<u>2018210</u>	<u>WATER RESOURCES</u>				<u>\$29,966</u>	
	WATER LINES	503-7027-01 . 6016		\$29,966		\$8,417,577
	CONSULTANT SERVICES		503-7027-01 . 5413	\$14,983		\$14,983
	CONSULTANT SERVICES		503-7027-02 . 5413	\$14,983		\$14,983

Department						Unencumbered
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	To fund an item on the 5/15/18 City Council agenda called: "Resolution Approving Extension of Professional Services Contract 2016-037 with STV/Ralph Whitehead Associates, Inc. for the Design of the Ballinger Road Bridge #98--B-5553 Replacement Project." Agenda ID 18-0240.					
<u>2018211</u>	<u>WATER RESOURCES</u>				<u>\$14,930</u>	
	MAINT & REPAIR - PIPES	503-7025-01 . 5615		\$14,930		\$750,455
	PROFESSIONAL SVCS-CAPITAL PROJECTS		503-7027-05 . 5410	\$14,930		\$452,930
	To correct fund sufficiency issue in the Water Resources Sewer Lift Station Improvements FY17-18 account.					
<u>2018212</u>	<u>FIRE</u>				<u>\$6,500</u>	
	MISCELLANEOUS	455-4099-01 . 5949		\$6,500		\$1,389,518
	MAINTENANCE & REPAIR - BUILDINGS		455-4019-01 . 5613	\$6,500		\$6,500
	To move funds from Station Bond account to specific station project account.					
<u>2018213</u>	<u>FIRE</u>				<u>\$7,000</u>	
	MISCELLANEOUS	455-4099-01 . 5949		\$7,000		\$1,382,518
	MAINTENANCE & REPAIR - BUILDINGS		455-4017-01 . 5613	\$7,000		\$7,000
	To move funds from Station Bond account to specific station project account.					
<u>2018214</u>	<u>FIRE</u>				<u>\$7,700</u>	
	MISCELLANEOUS	455-4099-01 . 5949		\$7,700		\$1,374,818
	MAINTENANCE & REPAIR - BUILDINGS		455-4016-01 . 5613	\$7,700		\$7,700
	To move funds from Station Bond account to specific station project account.					
<u>2018215</u>	<u>FIRE</u>				<u>\$12,300</u>	
	MISCELLANEOUS	455-4099-01 . 5949		\$12,300		\$1,362,518
	MAINTENANCE & REPAIR - BUILDINGS		455-4014-01 . 5613	\$12,300		\$12,300
	To move funds from Station Bond account to specific station project account.					
<u>2018216</u>	<u>FIRE</u>				<u>\$2,300</u>	
	MISCELLANEOUS	455-4099-01 . 5949		\$2,300		\$1,360,218
	MAINTENANCE & REPAIR - BUILDINGS		455-4018-01 . 5613	\$2,300		\$2,300
	To move funds from Station Bond account to specific station project account.					
<u>2018217</u>	<u>WATER RESOURCES</u>				<u>\$110</u>	
	LAND RIGHT-OF-WAY	506-7016-06 . 6012		\$110		\$23,782
	LAND		506-7017-06 . 6011	\$110		\$0

Department						Unencumbered
Budget Adj#	Account Description	Account From	Account To	Amount	Total	Amount After Adjustment
	To correct fund sufficiency issue in the Water Resources Stormwater Right-of-Way (ROW) for Construction FY17-18 (Stormwater Land) account.					
<u>2018219</u>	<u>ENGINEERING AND INSPECTIONS</u>				<u>\$8,000</u>	
	SOFTWARE MAINTENANCE	101-6012-01 . 5415		\$8,000		\$8,000
	ROSTER WAGES		101-6012-01 . 4140	\$8,000		\$23,000
	Funding for Roster position to assist with Plan Review due to full-time staff shortage					
<u>2018220</u>	<u>ENGINEERING AND INSPECTIONS</u>				<u>\$12,805</u>	
	CONSULTANT SERVICES	101-6002-01 . 5413		\$6,000		\$30,480
	SMALL TOOLS AND EQUIPMENT	101-6002-07 . 5235		\$2,000		\$3,000
	SAFETY ITEMS OSHA	101-6002-07 . 5236		\$2,805		\$695
	SEMINAR/TRAINING EXPENSES	101-6002-07 . 5520		\$2,000		\$5,500
	OTHER CAPITAL EQUIPMENT		101-6002-07 . 6059	\$12,805		\$12,805
	Move funding into capital account for the purchase of surveying equipment.					
<u>2018221</u>	<u>FIRE</u>				<u>\$6,000</u>	
	MISCELLANEOUS	455-4099-01 . 5949		\$6,000		\$1,354,218
	MAINTENANCE & REPAIR - BUILDINGS		455-4015-01 . 5613	\$6,000		\$6,000
	To move funds from Station Bond account to specific station project account.					
<u>2018222</u>	<u>FIRE</u>				<u>\$20,800</u>	
	MISCELLANEOUS	455-4099-01 . 5949		\$20,800		\$1,333,418
	MAINTENANCE & REPAIR - BUILDINGS		455-4013-01 . 5613	\$20,800		\$105,000
	To move funds from Bond account to Fire Station #4 Project account for repair to front apron.					
<u>2018239</u>	<u>HUMAN RESOURCES</u>				<u>\$3,750</u>	
	SALARIES & WAGES	101-0501-01 . 4110		\$3,750		\$0
	CONSULTANT SERVICES		101-0502-01 . 5413	\$3,750		\$0
	To support assessment center for HR Director search.					
<u>2018240</u>	<u>WAR MEMORIAL COLISEUM COMPLEX</u>				<u>\$45,000</u>	
	PROMOTIONS - OTHER	521-7531-01 . 5279		\$45,000		\$9,508,135
	MAINTENANCE & IMPROVEMENT - GROUNDS		521-7535-05 . 5612	\$45,000		\$119,600
	Transfer funds to cover shortfall in Maintenance & Improvement Grounds to complete tree removal service					